

–Established May 21, 1972–



# Running Rules and Field Procedures for Lure Field Trials

revised: January 1, 2020

**NOTE:**

*For purposes of these regulations, words used in the masculine gender include the feminine and the feminine the masculine, and the singular the plural and the plural the singular.*

**NOTE 2:**

*Material previously found in the Appendix, including information on club affiliation and membership, Invitationals, entering your hound, and the submission of trial results can now be found on the ASFA website, [www.asfa.org](http://www.asfa.org).*

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# ***STATEMENT of PURPOSE***

*The American Sighthound Field Association  
is an organization of sighthound fanciers  
dedicated to the common goal  
of preserving and further developing  
the natural beauty, grace, speed  
and coursing skill of the sighthound.*

*We will endeavor to promote  
lure field trials for sighthounds.*



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### American Sighthound Field Association, Inc CONSTITUTION and BY-LAWS

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## Chapter I

### GENERAL RULES

**Section 1.** Only purebred Afghan Hounds, Azawakhs, Basenjis, Borzoi, Cirneco dell'Etna, Greyhounds, Ibizan Hounds, Irish Wolfhounds, Italian Greyhounds, Pharaoh Hounds, Rhodesian Ridgebacks, Salukis, Scottish Deerhounds, Silken Windhounds, Sloughis, and Whippets may be entered in the regular stakes in ASFA lure field trials. All hounds must be not less than one year old on the day of the trial. All entries shall be individually registered with the American Kennel Club (AKC), the National Greyhound Association (NGA), the Federation Cynologique Internationale (FCI), an ASFA-recognized foreign or ASFA Board approved registry, or possess a critique registration number (CRN) from the Society for the Perpetuation of Desert Bred Salukis (SPDBS). The owner of a hound is required to notify the Records Coordinator of any change in registration number. A photocopy of acceptable registry must be submitted with a hound's first ASFA field trial entry. This requirement will be waived for hounds registered with the National Greyhound Association. (Dogs with an Indefinite Listing Privilege (ILP) or Purebred Alternate Listing (PAL) from the American Kennel Club shall be considered registered with that body.)

**Section 2.** The owner or agent entering a hound in a lure field trial does so at his own risk. The owner or agent and licensed club agree to abide by the rules of the ASFA.

**Section 3.** Entry fees shall be fixed by the host club and shall be forfeited in such cases where hounds are scratched from the field for causes.

- (a) Hounds determined to have a breed disqualification at the time of roll call shall be barred from regular competition and be given the option of entering the Singles stake. Should they choose not to enter the Singles stake, their entry fees shall be refunded. Spayed, monorchid, cryptorchid, and neutered hounds without breed disqualifications may be entered in regular competition.
- (b) Hounds determined to be lame at the time of roll call shall be barred from competition and their entry fees shall be refunded.
- (c) Bitches in season, or bitches showing a discharge characteristic of being in season, or which come in season after the close of entries, shall be excepted from this rule and their entry fees shall be refunded. Notification to the Field Trial Secretary of bitches in season must be made before or during the roll call. Bitches known to be in season should not be brought onto the trial grounds.
- (d) Hounds that have been disqualified, or which do not meet the requirements for entry in an Invitational, are also eligible to have their entry fees refunded by check within 90 days of the trial. Fees will be refunded only if the owner or agent notifies the Field Trial Secretary of such ineligibility prior to or during roll call.

**Section 4.** There shall be no consumption of any type of alcoholic beverages or illegal drugs by any judge, by any member of the field committee, or by anyone working in any official capacity prior to the completion of their assignment. Said consumption shall be deemed detrimental to the sport of lure field trials.

**Section 5.** The Board of Directors shall have authority to issue, from time to time, where necessary, policies that amplify clarify or interpret these running rules. These policies shall become effective when published on the ASFA website or any other method of publication as approved by the Board of Directors, and shall remain in effect unless 1) revised or revoked by the Board, 2) revised or revoked by the Annual Convention of Delegates, or 3) incorporated into the running rules. Effective policies shall have the force of running rules. A copy of such policies can be found at [www.asfa.org](http://www.asfa.org). When questions arise, policies as well as rules should be consulted.

**Section 6.** The following clubs shall be considered national clubs: the ASFA, parent clubs as defined by AKC and the American Saluki Association (ASA) and the International Silken Windhound Society (ISWS).

## Chapter II

### OFFICIALS

All lure field trials shall have the following officials: field committee and judge(s). The names of any officials that do not appear on the premium list shall be posted prior to roll call on the day of the trial. The field committee shall consist of no less than five individuals who shall fill the positions of: Field Trial Secretary, Field Trial Chairman, field clerk, huntmaster, lure operator and inspection committee. They shall be responsible for the following duties which may be delegated as appropriate.

#### **Section 1. Field Trial Secretary** (should be a member of the host club)

1. Is a member of the field committee.
2. Applies for a date to hold a sanctioned lure field trial.
3. Solicits in writing and receives in writing confirmation of judging assignments prior to submitting the premium list for approval, a copy of which shall be made available to the ASFA Corresponding Secretary upon request.
4. Prepares and mails out premium lists and entry forms after receiving official approval and accepts entries. If not stated in the premium list, Field Trial Secretaries shall notify the entrant, at the same time as they verify the entry, of approximate time of roll call for the stake entered.
5. Any Field Trial Secretary or host club which accepts an entry fee other than that published in its premium list or entry form, or in any way discriminates between entrants, shall be disciplined. All persons found guilty of paying or receiving any monies, special inducements or allowances in violation of the foregoing shall be disciplined.
6. The Field Trial Secretary may decline any entries for cause for a period limited to 12 months from the first refusal of entry for cause, but in each instance the Field Trial Secretary shall file good and sufficient reasons for so doing, along with the current mailing address and e-mail address of the affected owner, with the Corresponding Secretary of the ASFA. The Corresponding Secretary will forward a copy of the letter to the affected individual by e-mail and by certified mail.
7. The Field Trial Secretary shall decline any late, incomplete, unsigned, unpaid or conditional entries. Each entry must be completed in full and the information given on the form must be that which applies to that entered hound. The entry form must be signed by the owner or agent duly authorized to make the entry.
8. Provides the Field Trial Chairman with a list of hounds entered.
9. Shall have available, for each and every member of the field committee, and any and all other officials, copies of the latest updated edition of this rulebook.
10. Insures that all records are collected and forwarded with per capita fees to reach the ASFA Records Coordinator within 14 days or be postmarked within 10 days of the meet.

#### **Section 2. Field Trial Chairman** (must be a member of the host club)

1. Is chairman of the field committee.
2. Provides the grounds for the meet.
3. Shall appoint an inspection committee who shall have the responsibility of inspecting all hounds entered. (See Sec. 6, Inspection Committee, this chapter.)
4. Carries out, before the official draw, a roll call of entered hounds. Hounds not present shall be scratched.
5. Insures that all equipment is in place and functioning, including:
  - (a) Proper color and size blankets.
  - (b) All record sheets and judges scoring sheets.
6. Insures that all placement awards are on hand.
7. Provides for policing, i.e., clean-up of the grounds before, during and after the meet, especially of anything remotely resembling a lure and anything hazardous.
8. Must individually approve anyone who is to be allowed in the judging area other than the officials of the trial (e.g., apprentice judges).
9. May, at his discretion, excuse from the field for the day, any hound that exhibits uncontrolled aggressive behavior toward any person or hound on the trial grounds, except hounds competing in the course then in progress. The Field Trial Chairman may also excuse, or levy and collect a



penalty fee of \$5 from the owner or the duly authorized agent of any hound that is loose on the field and not in competition at the time.

10. In the event of an official protest, the Field Trial Chairman shall notify the judge(s) immediately.
11. Is responsible for ensuring that the course layout is consistent with the published course plan.

### **Section 3. Field Clerk.**

1. Is a member of the field committee.
2. Is responsible for the draw of hounds in competition.
3. It is strongly recommended that, whenever possible, a field clerk be placed on the field to collect paperwork. The prompt collection after each course allows the field clerk to check for the judge's signature, verify the judge's scores are added correctly, and promote a smoother flow of paperwork.
4. Keeps score on the record sheets including judge's scores per hound. The field clerk shall notify the judge of any arithmetic or blanket color errors on the judge's (s') sheets, and said error shall be corrected and initialed by the judge. The field clerk shall not change any judge's scores (see Ch. III, Sec. 21).
5. Posts preliminary scores of each breed before finals, final scores before runoffs and Best of Breed runs and Best of Breed scores before Best in Field runs.
6. May be assigned to announce the final placements and scores at the end of the stake or trial.

### **Section 4. Huntmaster**

1. Is a member of the field committee.
2. Will be in complete charge of all hounds and handlers (see also Ch. V, Sec. 14).
3. Shall call up each new course as each previous course is completed.
4. Will ensure that a handler handles but one hound in each course.
5. Will check that blankets are properly secured and slip leads are in position for release. Will check that any elastic collars used for the purpose of identification fit snugly around the neck but are constructed to easily pull over the head and meet ASFA regulations as established in Chapter V, Section 18.
6. Must explain release and retrieval procedures before each preliminary course only.
7. Shall stand in close proximity to, but not in front of, the handlers and hounds.
8. The lure must be positioned in front of the hounds and in the direction in which it will travel before the signal is given to activate it. The lure shall not be brought up from behind the hounds.
9. As the huntmaster is facing the lure, the hounds shall be placed as follows: YELLOW on the left, PINK in the middle or to the right in braces, BLUE on the right in trios.
10. Shall not tease the hounds with the lure.
11. Shall question, in the following order, the judge(s), lure operator and handlers "Are you ready?" and, after affirmative answers, the course is begun for the purpose of determining a pre-slip.
12. Provides a hand signal to the lure operator to start the lure.
13. Gives the signal "tally-ho" to release the hounds for each course, and "Retrieve your hounds" when appropriate.
14. Hounds should not be slipped before the sound of the "T" in "tally-ho." Will notify the handler of the pre-slipped hound and the judge(s) of any pre-slips immediately at the end of each course. If the huntmaster fails to notify the judge(s) of a pre-slip, then to all intents there has been no pre-slip, but the judge(s) shall have the prerogative to question the huntmaster at any time if the release seems questionable.
15. The huntmaster may order a hound that fails to run at the tally-ho, or returns to its handler while the course is in progress, to be immediately retrieved. The huntmaster shall notify the judge(s) of an immediate retrieval at the completion of the course, but the judge(s) shall have the prerogative to question the huntmaster at any time if the immediate retrieval seems questionable. In the case of a restart, it will be up to the judge(s) to determine whether a retrieved hound shall be included in the restart.
16. Will cause the lure to be stopped upon a pre-slip and restart provided no tally-ho has been sounded.
17. Will inspect the lure before every course and replace it if needed.



18. Will neither pick up nor authorize anyone to pick up or touch the lure until such time as all hounds are on lead and moving away from the finish line, unless the lure is lying on the ground in the clear.
19. Insures that the lure be re-strung immediately upon completion of each course.
20. Shall notify the inspection committee if any of the hounds appear lame.
21. Shall notify the judge(s) of any occurrence at the beginning or the end of a course which might be grounds for excusal, dismissal or disqualification. Appropriate action shall be at the sole discretion of the judge(s).
22. Shall inform immediately the handlers of all hounds in a course that is called a no-course or a course in which a dog is dismissed or disqualified.
23. May signal the lure operator to stop the lure any time a hound becomes entangled in the string or when a potentially dangerous situation may develop.
24. Shall not huntmaster for any stake or flight in which any hound is entered that he owns or co-owns or is owned or co-owned by a member of his immediate family or residence.

### **Section 5. Lure Operator**

1. Is a member of the field committee.
2. Will lay out the course according to the approved course plan.
3. Will make at least one pilot run of the lure before the first course of the day and upon reversing or changing the course layout.
4. Starts the lure at the signal from the huntmaster and stops it at least 20 yards before the lure machine, if possible.
5. Will attempt to keep the lure 10 to 30 yards in front of the lead hound at all times after the course begins. (See Ch. III, Sec. 8 (d).) In the event a hound becomes unsighted, the lure must continue in the originally planned direction until completion of the course.
6. Will stop the lure on a signal from the huntmaster or judge(s), but shall automatically stop the lure any time a hound becomes entangled in the string or when a potentially dangerous situation may develop.
7. Shall not operate the lure for any stake in which any hound is entered that he owns or co-owns or is owned or co-owned by a member of his immediate family or residence.
8. The same lure operator shall operate the lure throughout an entire stake.
9. Shall notify the judge(s) of any occurrence at the beginning or end of a course which might be grounds for excusal, dismissal, or disqualification. Appropriate action shall be at the sole discretion of the judge(s).

### **Section 6. Inspection Committee**

1. Are members of the field committee.
2. The inspection committee shall consist of three people whose duties shall be to inspect each entry for lameness, bitches in season, and breed disqualifications, at roll call. The inspection committee shall also investigate and report its findings to the Field Trial Chairman regarding any observed or reported aggressiveness of any hound or abuse or mistreatment of any hound on the grounds during the trial hours. Hounds that have been awarded the ASFA FCh. or ASFA V-FCh. title shall not be inspected for breed disqualifications unless such inspection is requested by an exhibitor, judge or the field committee. The hounds that pass inspection shall be considered the entry, for the purpose of the draw, for their respective breed.
3. Any hound found to have a breed disqualification, to be lame, or any bitch in season or which shows a discharge characteristic of being in season, shall be barred from competition and entry fees shall be refunded by check within 90 days of the trial. This measurement and determination of breed disqualifications shall be the responsibility of the inspection committee.
4. If a hound is injured in the meet or becomes lame in the meet, the inspection committee shall determine whether the hound may continue to compete or whether it shall be withdrawn. A hound so withdrawn shall not be entitled to a refund of its entry fee.
5. The procedure for measuring is as follows:
  - (a) The hound being measured shall be placed on a flat, level surface that is not slippery. The handler shall position the hound at the inspection committee's discretion. The hound shall be in a naturally alert position, with the head up but not stretched upward, and with its feet well under it and its forelegs vertical as viewed both from the front and side.

- (b) A member of the inspection committee, of which there shall be three members, shall first determine the highest point over the shoulder blades with one hand, and shall then pass the measuring wicket over the hound from the rear with the other hand, and place the wicket so the cross piece comes down directly on the highest point over the shoulder blades. The wicket should not be placed on the neck in front of the shoulder or on the spinal column behind the shoulder blades. At least two members of the inspection committee must agree that a hound is within or outside the height limits.
- (c) Hounds will be measured only once and at the time of roll call.
- (d) Handlers will be allowed only two minutes to position their dogs in a proper standing position. Hounds that cannot be made to stand in the proper position for measurement on two attempts will not be allowed to course, and their entry fees will be forfeited.

### **Section 7. Field Committee**

1. The field committee will make every attempt to conduct the trial in accordance with what is published in the premium list. Changes may only be made out of necessity, not convenience. This includes the field committee and their assignments, judge(s), lure operators, and course plan. Such changes shall be posted at the trial site.
2. Field committees may make such general regulations or additional rules for the governance of their field trials as shall be considered necessary and proper, provided such regulations or rules do not conflict with, change, or modify any running rule or field procedure of the ASFA. Such additional regulations or rules shall be printed and distributed with the premium list and violations thereof shall be considered the same as violations of the rules and regulations of the ASFA.
3. The decision of the field committee shall be final, conclusive and binding on all parties, in all matters occurring on the day of the meet, except for matters coming within the jurisdiction of the judge(s), but such committee decisions must be made in accord with the general running rules and standard procedures that apply to the trial being held. All decisions are subject to the rules of the ASFA.
4. If it becomes necessary to replace a published judge after the opening of the lure field trial and no person on the eligible judges list is available to take the aforementioned judge's place, the field committee may select, as a substitute for the published judge, a person whose name is not on the eligible judges list provided such person is not currently suspended from the privileges of the ASFA. The field committee must announce the name of any substitute judge before the draw for the stake at which he is to officiate.
5. In the case where a judge is unable to complete his judging assignment, a replacement may be substituted. The field committee shall notify the exhibitors of the substitution. All of the scores of the judge that was replaced shall stand as recorded.
6. If a judge is substituted in a stake in which an owner has a hound entered, he has the option of withdrawing his hound before the draw and receiving his entry fee back. If, subsequent to the draw, a judge must be substituted, no refunds shall be made.
7. In the event a published lure operator cannot fulfill his assignment, the field committee must select a substitute lure operator and must announce the name of that substitute before the draw for the stake at which he is to operate the lure. If a lure operator is substituted in a stake in which an owner has a hound entered, he has the option of withdrawing his hound before the draw and receiving his entry fee back. If, subsequent to the draw, a lure operator must be substituted, no refunds shall be made. The published lure operator shall make every effort to complete his assignment.
8. The field committee shall handle all official protests on the day of the lure field trial as specified in Ch. IX.
9. The field committee shall have the authority to dismiss from the grounds of a lure field trial for the day any individual who willfully interferes with any person, hound, or official during trial hours. Failure to immediately comply with this dismissal may be grounds for the suspension of privileges for a period to be determined by the Board.

## Chapter III

### JUDGING

In addition to those rules and procedures set forth in Chapter II, as they relate to judges, the following shall apply:

**Section 1.** Clubs may, at their discretion, use either one or two judges for any given breed or breeds at ASFA lure field trials. If only one judge is used, he or she must be regularly licensed for each breed so judged with the exception of field trials held in conjunction with a given breed's national specialty and the ASFA International Invitational, which must use two judges for each stake. Clubs hosting an ASFA Regional Invitational should use two judges for each stake. A hosting club in a region which routinely has low entries may, with the approval of their Regional Director, have the option of using one judge in stakes to reduce the financial burden on the club.

**Section 2.** A person shall not judge the same breed or breeds ALONE on two consecutive days within a 150-mile radius, unless given special dispensation by the trial giving club's Regional Director to prevent a hardship on the host club. In each case where a person is to judge the same breed or breeds ALONE on two consecutive days, the respective Regional Director must write a letter of approval to the Scheduling Committee Chair in advance of, or together with, the sample premium list. There will be no exception without such written dispensation.

**Section 3.** No judge shall handle a hound in the stake or stakes where he is officiating. No hound may be entered in a stake where a judge is officiating if the hound is owned or co-owned by that judge, or if the hound is owned or co-owned by a member of that judge's immediate family or residence. Such hounds may be entered at that meet in other stakes where the judge is not officiating. No Judge shall officiate at a certification course for any hound which he/she owns or co-owns or which is owned or co-owned by a member of that Judge's immediate family or residence.

**Section 4.** No judge shall perform any other field trial duties during his or her judging assignment that are reasonably likely to interfere with his or her judging performance. In particular, no one may judge and operate the lure at the same time, or judge and serve as huntmaster at the same time.

**Section 5.** Each and every judge, before beginning his assignment, shall walk the course and verify with the Field Trial Chairman that the approved course plan is properly staked.

**Section 6.** While on the field during his judging assignment, no judge shall discuss anything relative to his judging assignment with any handler or agent.

**Section 7.** While observing the course in progress, when two judges are used, the judges shall stand apart. They shall not converse during the running of the course, nor shall they discuss anything pertaining to that course, except to state "no course," until the score sheets have been turned in to the field clerk or his representative.

**Section 8.** A judge shall be able to call a no-course at any time:

- (a) the hounds are interfered with or disrupted or he cannot fairly score the course.
- (b) when a segment of the lure falls off and any hound reacts to said segment, but only if he cannot fairly score the course.
- (c) if a hound or hounds touch or catch the lure and, in the judge's(s') opinion(s), by so doing that action causes interference with the running of the course, it shall be declared a no-course. Any time a hound becomes entangled in the string, the judge(s) shall order the lure stopped and may declare a no-course.
- (d) if the lure operator fails to maintain the 10-30 yard limit, and the hounds become unsighted, a judge shall have the prerogative to call a no-course.

If either judge calls a no-course on one or more of the hounds in a course, both judges will score the re-run.

**Section 9.** Judges are responsible for scoring all categories in all courses: preliminaries, finals, runoffs, etc.

**Section 10.** Placing of winners shall be decided on the basis of qualities evidenced by: enthusiasm, follow, speed, agility and endurance in scoring the hounds. Judges shall score in whole numbers only, and shall be governed by the following system:

|                  |                 |
|------------------|-----------------|
| Enthusiasm ..... | 15 pts.         |
| Follow .....     | 15 pts.         |
| Speed .....      | 25 pts.         |
| Agility .....    | 25 pts.         |
| Endurance .....  | 20 pts.         |
| .....            | Total: 100 pts. |

Less: Pre-slip penalty .....-1 to -10 pts.

(from each judge). When a pre-slip occurs, each judge shall levy a penalty of between 1 and 10 points for that course. A pre-slip may be called by the huntmaster at the beginning of the course, at a mid-field re-start of the same course or both. Each judge shall levy a penalty for each pre-slip. The pre-slip penalty shall not be carried over in the case where a no-course is called on the course in progress.

Less: Course delay penalty .....-1 to -10 pts.

(from each judge). When a course delay occurs, each judge shall levy a 1 to 10 point penalty for that course. This includes when a hound is slipped when no tally-ho has been sounded. The course delay penalty shall be carried over in the case where a no-course is called on the course in progress and shall be cumulative in the case of repeated delays.

**Section 11.** A judge may score some hounds in a course and re-run other hounds from the same course. At his discretion, the judge may score hounds which fail to complete the course for any reason, if a judge is able to do so. In the case where the hounds fail to run in the preliminary course, a judge shall have the option of giving the hounds a minimum score or excusing them.

**Section 12.** A zero total score from both judges, or a judge when only one is used, in the preliminary course automatically excuses a hound for the day. Hounds excused for any reason in the preliminary course will not be permitted to run in the final course, and will not be counted as having been in competition when computing the points. Hounds scored in the preliminary run but excused in the final run shall be counted when computing points.

**Section 13.** Hounds may be excused from the field by a judge for the following reasons:

- (a) Hounds who fail to run after the tally-ho in either the preliminary or final course.
- (b) Hounds who may be considered unfit to compete.
- (c) Hounds who course other hounds rather than the lure.
- (d) Hounds whose handlers or owners interfere with the judges or officials.
- (e) Hounds who delay the course.
- (f) Handlers who willfully interfere with another competitor, his hound, or any official.

**Section 14.** Hounds shall be dismissed from the field by a judge, for the day, for interfering (aggressively or playfully) with the course of another hound. (Growling and/or barking, in and of itself, does not constitute grounds for dismissal.)

**Section 15.** In the event that a hound running loose joins a course in progress, and interferes with or instigates a fight with another hound properly entered in that course, the judge or judges currently judging the course in progress may excuse the offending hound from the field for the day. (Such judges need not be scheduled to judge the breed to which the offending hound belongs.)

**Section 16.** Hounds shall be disqualified by the judge, or by agreement of both judges where two are used, for the following reason: fighting - the aggressor in fighting in the field. In the event that only one of two judges disqualifies a hound, this disqualification constitutes a dismissal.

**Section 17.** If a hound is excused, dismissed or disqualified, the course may be called a no-course by a judge. The remaining hound or hounds may be run in a remaining course if one exists or be given the opportunity to re-run alone and be scored.

**Section 18.** Judges shall immediately inform the huntmaster when a course is called a no-course or when a hound is dismissed or disqualified (see Ch. II, Sec 4, #22).

**Section 19.** Judges must state on the judges sheet the specific reason for excusal, dismissal or disqualification.

**Section 20.** A judge may not change his or her score or decision after a trial is concluded.

**Section 21.** After a course has been judged, and the marked score sheets turned over to the field clerk, only the judge can change his final score and only in the case of an arithmetical or blanket color error.

**Section 22.** The judge's decisions upon all matters relating to the course are final and binding. The Board of Directors of the ASFA may reverse, change or modify a judge's decision, but only in accordance with the procedures in Chapter IX.





## Chapter IV

### SCHEDULING THE MEET

**Section 1.** An approved date must be obtained for a lure field trial. The requesting club must be sanctioned by the American Sighthound Field Association. Applications for dates must be submitted to the Scheduling Committee Chair either by use of the date request form or the on-line date request at [www.asfa.org](http://www.asfa.org); such applications must be submitted by the Field Trial Secretary or an authorized member of the host club at least 45 days prior to the date requested. Requests for dates shall include:

- (a) Name of host club.
- (b) Date(s) requested.
- (c) Location of trial.
- (d) All-breed or specialty trial.

**Section 2.** The sanction to hold a lure field trial is granted for a specified time period. The host club does not have the option of completing a trial at a future date or at another locale, except in the case of an extreme act of nature or a catastrophic emergency. A change of trial date(s) and/or location in the case of an emergency may be authorized by the ASFA President 45 days or less before a trial. Under such circumstances the affected club must comply with the following conditions:

1. The request for the emergency action must be made through the Scheduling Committee Chair or, if unavailable, may be made directly to the President. If neither the Scheduling Committee Chair nor the President are available, the request may go to any officer who can be reached quickly. Although telephone or email notification is acceptable, USPS letter is preferred. If notification is by telephone or email, a follow-up USPS letter must go to the Scheduling Committee Chair with copies sent to the Corresponding Secretary and the Regional Director.
2. An emergency is defined as a sudden and unexpected turn of events that makes it impossible to hold the scheduled trial on the planned date or in the planned location; examples include extreme and unusual weather conditions, dangerous field conditions, unmowed fields, inaccessibility to the trial site or cancellation of permission for use of the trial site.
3. Relocation of the trial site on the original date must be within 50 miles of the original site and must not conflict with the required distance between trial sites of any previously scheduled trials.
4. The club must make a good-faith attempt to notify all entrants of any site change before the trial and post a person(s) at the original trial site from the beginning of trial hours until ½ hour after roll call to direct entrants to the new site.
5. When the date of the trial is changed, the club must make a good-faith attempt to notify all entrants. If possible, Scheduling will notify the ASFA webmaster about the change of date/location for placement on the ASFA website.

**Section 3.** One sample copy of the premium list and entry form must be sent to the Scheduling Committee Chair no less than 45 days prior to the approved date. A Field Trial Secretary may not publish or distribute the premium list until such time as it has been approved by the Scheduling Committee Chair.

1. Premium lists must be 5-1/2 inches wide and 8-1/2 inches high. The entry form and premium must be of the same size and must conform exactly to the list of requirements included in this chapter.
2. Closing date, limitations of entries and entry fees are left to the discretion of the host club.
3. A final copy of the approved premium list must be sent to the Scheduling Committee Chair, the President, and to the Regional Director of that area, in advance of the trial date.
4. Each trial shall have a separate premium list, except that trials held by the same club(s) on consecutive dates on the same site may use a combined premium list.
5. Only information pertaining to the trial(s) shall be included in the premium list. (Separate enclosures mailed with the premium list are acceptable.)
6. Exhibition Only stakes are not considered part of the trial, and shall not be included in the premium list.
7. All-breed trials on the same date will be 150 miles, or more, apart.

8. A club or association that has held a trial or trials in any one year shall have first right to claim the corresponding date(s) for its trial(s) to be held in the next succeeding year.
9. If a club wishes to hold a trial on their priority date, they must request this from the Scheduling Committee Chair, in writing, at least 120 days before the date of the trial.
10. A club may hold priority on a date for an additional year if it relinquishes the date for a Regional or International Invitational. Such relinquishment and reservation for the following year must be made in writing to the Scheduling Committee Chair.

**Section 4.** The ASFA will, from time to time, publish a list of judges eligible to judge ASFA events.

**Section 5. Course Plans.** Exact layouts, including approximate distances between turns, and locations of hills, gullies, fences, etc., of proposed coursing plans must be in the premium list.

1. No course shall be less than 500 yards. It is recommended that a course be no less than 600 yards whenever possible.
2. When using a continuous-loop system every attempt shall be made when laying out the course plan to assure that the lure does not traverse the course twice in order to meet the distance requirements. The minimum distance of line used on the continuous loop shall be 500 yards.
3. When using a continuous-loop system, mid-course reversals are permissible so long as they are clearly stated in the premium list and provided that the place and duration of the reversal is the same, or approximately the same, for each and every course.

**Section 6. Entry Forms.** Entry forms must include: name of host club, date of trial, Field Trial Secretary's name and address, closing date(s) of entries, entry fee(s), and entry limit, if any.

**Section 7. Hound Certification Form.** A current Hound Certification form is to be included in the premium if hound certification runs will be offered.

**Section 8. Required Contents of Premium Lists.**

1. Each premium list must contain all of the items enumerated in this list.
2. The following items must appear on the front cover:
  - (a) Closing date(s) for entries and entry limits (if any).
  - (b) Club name (logo optional).
  - (c) All-breed or single breed trial(s).
  - (d) Date of trial(s).
  - (e) Location of trial (street, town and state). Must include an actual street address, city and state, or a physical/legal description, if no address is available.
  - (f) A day-of-trial cell phone or on-site emergency contact number, if possible.
  - (g) Entry fee(s).
  - (h) Permission has been granted by the American Sighthound Field Association for the holding of this event under American Sighthound Field Association Rules and Regulations.  
....., Chair, ASFA Scheduling Committee.
  - (i) The ASFA region in which the trial is being held.
3. The following items must appear within the premium list, in approximately the order indicated (only minor deviations from the indicated order will be approved):
  - (a) Club officers and directors.
  - (b) Judges and their city and state of residence and assignments. (An asterisk shall be used to denote provisional status.)
  - (c) Field Committee, including, at least, Field Trial Chairman, Field Trial Secretary and lure operator.
  - (d) Ribbons (or rosettes) will be awarded for all placements -1st through NBQ, High Scoring Single, Best of Breed and Best in Field (if offered).
  - (e) Trial hours.
  - (f) Roll call(s).
  - (g) Entries will (or will not) be acknowledged by mail (or telephone).
  - (h) Breed or list of breeds eligible to enter. Only purebred Afghan Hounds, Azawakhs, Basenjis, Borzoi, Cirneco dell'Etna, Greyhounds, Ibizan Hounds, Irish Wolfhounds, Italian Greyhounds, Pharaoh Hounds, Rhodesian Ridgebacks, Salukis, Scottish Deerhounds, Silken Windhounds, Sloughis, Whippets and Provisional breeds (if any) may be entered in



- the regular stakes. Limited stake breeds, if any, may be entered in the Limited Stake. These are listed on the ASFA website.
- (i) "All entries in the regular stakes shall be individually registered with the American Kennel Club, the National Greyhound Association, the Federation Cynologique Internationale, an ASFA-recognized foreign or ASFA Board approved registry, or possess a critique registration number (CRN) from the Society for the Perpetuation of Desert Bred Salukis (SPDBS). Limited and/or Provisional stake entries shall be individually registered with the appropriate registry. (Dogs with an Indefinite Listing Privilege (ILP) or Purebred Alternate Listing (PAL) from the American Kennel Club shall be considered registered with that body.)"
  - (j) Stakes offered. Regular stakes must be listed: Open stake, any eligible sighthound, excluding ASFA Field Champions of record; Field Champion stake, any ASFA Field Champion; Veteran stake, any eligible hound whose age is at least six years, except Irish Wolfhounds, whose age shall be at least five years, and Afghan Hounds, Rhodesian Ridgebacks, Salukis, and Whippets, whose age shall be at least seven years. Limited stake. Singles stake. Best in Field will or will not be offered. (Non-regular stakes: Breeder, Kennel and Bench- optional.)
  - (k) All entries must be one year of age or older on the day of the trial.
  - (l) Stakes will be split into flights by public random draw if the entry in any regular stake is 20 or more.
  - (m) Bitches in season, hounds with breed disqualifications, and lame hounds will be excused.
  - (n) Hounds not present at the time of roll call will be scratched.
  - (o) Any circumstances (other than those listed in Ch. I Sec. 3) in which refunds will be given, or a clear statement that there are no such additional circumstances.
  - (p) Hound certification runs will (or will not) be offered and when (one hour prior to roll call, following the trial, etc.).
  - (q) Type of lure machine. (Examples: battery-powered take-up reel; or battery-powered continuous-loop system.)
  - (r) Type of lure. (Examples: highly-visible plastic strips; or a combination of highly-visible plastic and fur; or fur.)
  - (s) Course plan. A diagram to approximate scale, including total number of yards, known obstacles (if any) and distances between pulleys. Also must include indication of the start and finish of the course and whether it will (or will not) be reversed for final courses. (Description of grounds/terrain - as needed.)
  - (t) Address to which entries should be mailed.
  - (u) Directions to the trial site.
4. It is highly recommended that the following information be included in the premium list mailing.
    - (a) Address for the ASFA website ([www.asfa.org](http://www.asfa.org)).
    - (b) Information on accommodations, including whether they accept dogs.
    - (c) Availability of veterinary care.
    - (d) Whether food, water, and shade (if appropriate) will be available for handlers and/or hounds.
  5. Optional information may be included in premium lists, so long as it is consistent with these running rules and is pertinent to the trial(s). The following items are specifically allowed:
    - (a) Trophies.
    - (b) If muzzles are required it must be so stated; otherwise, optional.
    - (c) If substitutions for hounds are allowed after the closing date this must be stated in the premium list.
    - (d) The club reserves the right to alter the course diagram as required by weather and/or field conditions on the day of the trial, included with the course plan.
    - (e) Reasonable health restrictions.

## Chapter V

### RUNNING THE MEET

**Section 1.** At a breed specialty trial, a Regional Invitational or International Invitational, either three or four regular stakes shall be offered, the Singles stake being the optional stake; i.e., Open, Field Champion, Veteran, and Singles, except that at a Limited breed specialty trial only the Limited and Singles stake may be offered; at an all-breed trial, four regular stakes shall be offered in all breeds, i.e., Open, Field Champion, Veteran, and Singles stake.

**Section 2.** Except for national breed specialties, any entry limits shall be restricted to limitations in overall number of hound entries accepted at a trial. National breed clubs may choose, in addition, to require that any hound entered in a national breed specialty must have earned 20 ASFA points, or equivalent points in its country of residence, or must be a Field Champion of Record. If a national breed club chooses to impose such a requirement, proof of non-ASFA title and non-ASFA points for hounds should be in the form of a photocopy of the certificate, or page of formal publication and included with the entry.

**Section 3.** No hound may be entered in more than one regular stake at a meet. Designation of stake entered may be changed up until the draw for that breed has begun.

**Section 4.** The judge or judges must be the same for all stakes in any one breed, unless a judge is unable to complete his assignment (see Ch. II, Sec. 7, #4 & 5). The only exception shall be for Singles stake, in which all hounds entered are judged by the judge or judges published for the Singles stake.

**Section 5.** Regular stakes are described as follows:

- (a) **OPEN STAKE:** Each stake shall consist of entries of only one breed, dogs and bitches; ASFA Field Champions of record of that breed may not be entered. A photocopy of acceptable registry must be submitted with a hound's first ASFA field trial entry. This requirement will be waived for hounds registered with the National Greyhound Association.  
To be eligible to enter the Open stake, a hound must have been certified by a licensed judge within the year preceding the closing date for the entry, hound's first competition, or have previously competed in the Open stake. Such certification must indicate that the hound completed one course of at least 500 yards, running continuously with another hound of the same breed (or another breed with a similar running style), and showed no inclination to interfere with the other hound, or to course the other hound rather than the lure. A hound must be at least eleven (11) months old to run in a certification course.  
The preceding eligibility requirement will be waived for a hound that has earned a lure coursing title from another recognized organization, if such title requires competition, and if a waiver for such title has been approved by the ASFA.
- (b) **FIELD CHAMPION STAKE:** Each stake shall consist of entries of only one breed, dogs and bitches, who are ASFA Field Champions of record. Hounds whose owner's records show them to be ASFA Field Champions may be entered for a period up to 90 days without official certification. Hounds whose owner's records show them to have met the requirements for the Field Champion title may be changed from the Open stake to the Field Champion stake provided notification is made to the Field Trial Secretary prior to roll call. Hounds determined not to be eligible to compete in the Field Champion stake will forfeit all points and placements earned in that stake toward an LCM.
- (c) **VETERAN STAKE:** For any individual hounds whose age is at least six years, except Irish Wolfhounds whose age shall be at least five years, and Afghan Hounds, Whippets, Saluki and Rhodesian Ridgebacks, whose age shall be at least seven years. The hound certification requirement in (a) above also applies to hounds entered in the Veteran stake which have not previously competed in Open. Hounds entered in the Veteran stake may not be entered in any other regular stake in the same lure field trial.
- (d) **SINGLES STAKE:** Any hound otherwise eligible for competition in regular or Limited stakes, including hounds with breed disqualifications and competition disqualifications, shall be eligible for entry in this stake. Singles stake entries from all breeds shall be combined into one mixed

stake, with proficiency points and placements awarded across the breeds. A hound entered in the Singles stake shall be barred from competition in the Open, Field Champion and Veteran stakes at the same trial. Each hound shall run alone in the preliminary, the final and as applicable, the runoff course. Only proficiency points and placements toward the Title of Coursing Proficiency (TCP) and the Title of Coursing Proficiency Excellent (CPX) will be awarded. No ASFA points or placements toward the Field Championship or Lure Courser of Merit titles will be awarded from this stake, and no points or other considerations toward an ASFA title of any sort will be awarded to dogs in the Limited stake. The winner of this Singles stake shall not be eligible to compete in Best of Breed nor in Best in Field, but will be awarded High Scoring Single.

**Section 6.** The following description applies to all regular stakes:

- (a) When the entry in any regular stake reaches 20 or more, the stake will be split. The stake will be divided as evenly as possible by random draw, except as noted in Ch. V, Sec. 9, #3. Multiple entries from the same owner will be divided between courses as evenly as possible if the appropriate box on the entry form has been checked. There must be a minimum of 10 in each flight. If the entry in a stake which has been split into flights drops below 20 at any time prior to the running of the first course of that stake, the stake shall be redrawn.
- (b) Every entry in the regular stakes, not excused, dismissed or disqualified, shall be run twice. The order of running for both courses shall be by random draw. (See Ch. V, Sec. 7)
- (c) Hounds absent at roll call or at the running of their stake or flight shall be scratched.
- (d) After completion and posting of final scores, all hounds no longer required for further judging are excused.
- (e) The top five placing hounds in each stake or flight shall be determined by the combined scores of the preliminary and final runs.
- (f) ASFA points are awarded to the first through fourth placements in all regular stakes and/or flights (when regular stake entry is split).
- (g) Ties for the top five placements in any regular stake (or flights when the stake is split) will be run-off or forfeited. If one hound in a tie runoff is dismissed or disqualified, the hound not dismissed or disqualified is considered to have won the runoff.
- (h) All hounds entered in a regular stake shall be divided into trios, if possible, or braces. However, at the option of the host club, selected breeds may be run in braces, if possible. Host clubs shall not have this option at Regional or International Invitationals. Clubs exercising this option shall so state in the premium list, and shall list those breeds to be run in braces. When necessary under this option, hounds shall be run in trios rather than alone, including in the Best of Breed run. Hounds shall be designated by colors according to their drawing.

1st number drawn ..... Bright YELLOW  
 ..... (placed on the left)  
 2nd number drawn ..... Bright PINK  
 ..... (middle or on the right in braces)  
 3rd number drawn ..... Bright BLUE  
 ..... (placed on the right)

**Section 7.** Best of Breed competition must be resolved in one course. The winner of this run or the single hound remaining after all other competitors forfeit or withdraw, shall be declared that breed's Best of Breed. First placing hounds in all regular stakes of each breed shall run-off or withdraw from Best of Breed competition. Unless all ties for first place and Best of Breed can be resolved in one course, all ties must be broken before running Best of Breed. In the case of multiple flights, an overall winner in the Open stake, an overall winner in the Field Champion stake, and an overall winner in the Veteran stake must be determined by runoff or forfeiture unless the Best of Breed can be run in one course. Determination of this overall winner shall be determined in the same manner as tie-breaking: namely, all hounds in contention shall be randomly drawn in as many courses as are necessary, and after a single run of each course the high-scoring hound will be considered the overall winner (ties must be forfeited or run-off) and eligible to run for Best of Breed. The winner of this run or the individual hound remaining after all other competitors forfeit or withdraw shall be declared that breed's Best of Breed. Only hounds winning a Best of Breed run shall be awarded

points equal to the points awarded the highest-placing hound in that breed which it defeated. In the event of a single entry in any breed, or all hounds in a breed entered in one stake, the Best of Breed winner shall be determined solely by the highest combined scores of the preliminary and final courses. A hound must earn a qualifying score in the runoff in order to win Best of Breed. A hound who wins a Best of Breed run, and who is a single entry in a stake, shall be awarded a first placement with competition.

A hound excused, dismissed or disqualified in a runoff and/or Best of Breed run shall not lose prior points or placements earned that day. A dismissal or disqualification in a runoff and/or Best of Breed run shall count on the hound's record in accordance with Chapter VIII, "Disqualification, Dismissal, and Reinstatement of Hounds."

**Section 8.** As per Ch I Sec 3 of the ASFA Running Rules, Clubs shall refund entry fees for hounds with breed disqualifications, hounds determined to be lame at the time of roll call, bitches in season, hounds disqualified prior to the trial, or those which do not meet the requirements for entry in an invitational (but only if the owner/agent notifies the Field Trial Secretary of such ineligibility prior to the completion of roll call). Clubs shall publish in the premium list any other circumstances in which refunds will be given or state that there are none.

### **Section 9. Conducting the Draw**

1. The order and arrangement of hounds coursing shall be determined by a random drawing by breed at the beginning of the field trial or stake.
2. The draw shall be after the roll call and inspection on the day of the trial, and shall be made in full public view on the trial grounds. However, stakes may be split prior to roll call at national specialty trials or Invitationals.
3. Multiple entries from an owner shall be divided as evenly as possible between flights (if the regular stake is split.) Upon request from an owner or an owner's agent on the entry form, multiple entries from an owner shall be divided as evenly as possible between each course. This does not apply to the Best in Field competition. In the event of a kennel stake, the separation shall divide the kennel entry.
4. When there is but a single course in a regular stake in which an owner or his duly-authorized agent has more than one hound, these hounds will be run together or one or more will be scratched by owner or his duly-authorized agent, without refund of entry fee.
5. If only one member of a breed is entered, that hound may be run with another breed if all exhibitors involved agree. The hounds would be scored separately.
6. A single entry in a stake may be drawn to run with any other stake of that breed if all the handlers involved agree, but in no event shall more than two stakes be mixed unless all stakes in a breed can be run as a single course. The hounds would be scored separately. The judges shall not be informed which courses are combined.
7. A hound that has received a minimum score of less than half the total possible points in the preliminary course shall be eligible to compete in the final course. A hound that is excused will not be permitted to run in the final course, and will not be counted as having been in competition when computing the points.
8. After the draw is completed, should, for any reason, a hound fail to appear for its course, such that a single hound remains to be run, that remaining hound will be run and scored alone, unless that hound can be added to a brace, should one exist, in a preceding or subsequent course.

### **Section 10. Limited Stake**

Limited stake will be offered by all host clubs if there are any breeds approved for Limited status. All rules and procedures pertaining to competition in the Open stake shall apply to Limited stake competition except where inconsistent with the following:

1. Each Limited stake shall consist of entries of only one breed, dogs and bitches. All Limited status breeds will be run in braces or trios, if possible. Scores and placements will be tallied by breed.
2. Limited stake entry is allowed for hounds of breeds that: 1) are considered sighthounds by their national parent club or the parent club from the country of origin but are not eligible for competition in the ASFA regular stakes, and 2) are on the list of such breeds that the ASFA has currently approved for entry. Such list can be found on the ASFA website.

3. Limited stake entry must be allowed for all breeds on the current ASFA approved list, except that a club may offer a Limited status breed specialty trial, at which only hounds of the single specialty breed will be accepted for entry.
4. Placements shall be awarded based on the combined preliminary and final course scores (and tie-breaking runs if appropriate). The winners of these classes shall not be eligible to compete in the Best of Breed and/or Best in Field courses.
5. No ASFA points or placements towards a Field Championship or an LCM shall be awarded. However, the parent clubs are encouraged to provide recognition.
6. All-breed judges are licensed to judge the Limited stake.
7. Provisional judges may judge the Limited stake as allowed by Ch. XI, Section 4 (a). However, such judging assignments will not be considered as part of the licensing requirements for additional breeds.
8. Limited status breeds are eligible to compete in ASFA Invitationals.

### **Section 11. Provisional Stake.**

Provisional stakes will be offered by all host clubs if there are any breeds approved for this stake. (Please reference Article X of the ASFA Constitution.) All rules pertaining to Regular stakes shall apply except when inconsistent with the following:

1. Provisional stake breeds will compete in the Provisional Open stake, the Provisional Field Champion stake, and the Provisional Veteran stake.
2. Eligibility to enter the Provisional Field Champion class will be based on points and placements earned during the Provisional recognition period that would otherwise entitle a hound in an ASFA recognized breed to be awarded an ASFA Field Champion title.
3. However, as per the Constitution Art X Sec 5, no ASFA title or certificate shall be awarded to any member of the breed until the breed obtains full recognition.
4. Provisional stake breeds are not eligible for Best in Field.

### **Section 12. Best in Field.**

At the option of the host club, a Best in Field may be offered. All Best of Breed winners shall be eligible to compete in the Best in Field competition (except provisional breeds, Singles stake and Limited stake). If the host club offers this competition, it must so indicate in the premium list.

- (a) The order of running is to be determined by random draw.
- (b) Multiple entries from one owner will not be split into separate courses, if drawn together.
- (c) There will be only one run.
- (d) Best in Field shall only be run if two or more hounds are in competition.
- (e) Additional ASFA championship points will be awarded to the hound winning BIF, determined by the number of hounds actually defeated in the BIF run. No more than 40 total points can be earned at a trial by that hound. The hound that wins Best in Field will also be credited with a first placement in a stake. The highest-scoring hound with a qualifying score will be declared the Best in Field on that day.
- (f) When an ineligible hound wins Best in Field, no Best in Field will be awarded.
- (g) An excusal, dismissal or disqualification in the Best in Field competition will not affect a hound's prior awards earned on that day, but will count towards barring the hound from competition.
- (h) A hound winning Best in the ASFA International Invitational shall be considered to have won a Best in Field.
- (i) In the case of a two-day Regional Invitational, the hound winning the Best in Regional shall be considered to have won a Best in Field.

**Section 13.** At the option of the host club, non-regular stakes may be offered as follows (all entries and awards shall be divided by breed; Singles stake will be considered a single, separate "individual breed" for the purposes of this section):

Note: The following stakes are non-regular stakes which can be offered by the host club at its option. If one or more of these stakes is offered, it is simply noted and winners are determined from their performance in the regular stake. In other words, these are not stakes especially run. They are designed to offer competitors a chance to win special non-regular ribbons or prizes. No points are awarded in any of these stakes.



- (a) Kennel stake: For hounds of any individual breeds; an entry shall consist of two hounds, designated at time of entry, owned and kenneled by the same person.
- (b) Breeder stake: For any individual breed which shall have, designated at time of entry, two hounds bred by the same individual.
- (c) Bench stake: For hounds of any individual breed; an entry shall consist of an individual hound with proof on file with the ASFA of a conformation champion title from the AKC, CKC, or both, or a conformation grand champion title from the UKC.

In all non-regular stakes there will be only one winner per breed with no championship points awarded.

**Section 14.** A person may handle any number of hounds during a trial, but may not handle more than one hound in each course of that trial.

**Section 15.** Any owner who deputizes another person to handle his hound must not interfere with the hound or handler throughout the duration of the course.

**Section 16.** Handlers shall provide and use, with each entry, a slip lead. No spike or prong collars are permitted on the field.

**Section 17.** An elastic identification band, a blanket, muzzle (if used), and protective coverings in colors other than those listed in Sec. 6 (h) (if used) may be worn. Identification bands will be a maximum of 3/4" wide elastic in black or white. No other paraphernalia is permissible during the running of the course.

**Section 18.** These rules permit a handler to muzzle his hound, provided said muzzle has no sharp, hard edges, and allows the hound to breathe freely.

**Section 19.** A hound may not be added to a course unless that hound is a regular entry and is to be scored (i.e., there shall be no bye-dog.)



## Chapter VI

### RECORDS & FEES FORWARDED TO ASFA

**Section 1.** All records must be received by the ASFA Records Coordinator within fourteen (14) days or be postmarked within ten (10) days of the approved lure field trial, with the exception of the International Invitational. In the case of the International Invitational, the records must be received by the ASFA Records Coordinator within twenty (20) days or be postmarked within fifteen (15) days of the approved dates for the International Invitational. For the penalty assessed for late receipt of records, see paragraph (h).

These records must include:

- (a) A copy of the approved premium list.
- (b) Names of all judges and their city and state of residence and the complete mailing address of the Field Trial Secretary.
- (c) All completed entry forms.
- (d) All judge's(s') sheets, including re-runs and runoffs if required.
- (e) All record sheets for every course, including re-runs and runoffs if required.
- (f) Notations of reasons why hounds who were entered did not run, e.g., absent, bitches in season, lame, dismissed, disqualified under the ASFA breed disqualifications, excused by the Field Trial Chairman, etc.
- (g) Per capita fees are set by the Board of Directors (see schedule of fees on the ASFA website) for each hound which was a paid entry in a regular stake and for each paid entry in non-regular stakes (Kennel, Breeder, and Bench Stakes). No per capital fee is due for any entry, regular or non-regular, that was fully refunded to the exhibitor. All per capita fees shall be paid through an electronic funds transfer (EFT) as set by the Board of Directors or received by the ASFA Records Coordinator within fourteen (14) days or be postmarked within ten (10) days of the lure field trial, with the exception of the International Invitational. In the case of the International Invitational, the per capita must be paid through an electronic funds transfer (EFT) as set by the Board of Directors or received by the ASFA Records Coordinator within twenty (20) days or be postmarked within fifteen (15) days of the approved dates for the International Invitational. Points are not recorded by the Records Coordinator until either this per capita fee is received, or the Board of Directors has determined that there is an overriding reason to record the trial. The per capita must be paid by certified check, money order, electronic funds transfer or club check (do not send cash or personal checks).
- (h) The penalty charge for late receipt or postmark of records shall not exceed the per capita fee, subject to review by the ASFA Board of Directors. When paying electronically, receipt date will be the date ASFA is notified the payment has been received by the EFT system.
- (i) Changes to the approved premium list will be accompanied by a letter of explanation to the Records Coordinator.

**Section 2.** The Records Coordinator will correct field clerk errors and placements on record sheets, where appropriate, but will not change any judge's total score. The Records Coordinator will notify the Field Trial Secretary of the host club of any and all such changes.

**Section 3.** The host club shall maintain a duplicate set of all records submitted for a period of one year following the lure field trial.



## Chapter VII

### PLACEMENTS, AWARDS and TITLES

#### Section 1. Placements

Proficiency and Championship points are not official until published on the ASFA website. In the event of an error in scoring, the Records Coordinator will notify the host club which shall have the sole responsibility of notifying those individuals whose hounds have received placements.

Proficiency and Championship points in all regular stakes - Open, Field Champion, Veteran and Singles stakes - shall be awarded by the ASFA on the basis of:

*First Place:* Four times the number of hounds competing in the stake (or flight if the stake is split) with a maximum of 40 points.

*Second Place:* Three times the number of hounds competing in the stake (or flight if the stake is split) with a maximum of 30 points.

*Third Place:* Two times the number of hounds competing in the stake (or flight if the stake is split) with a maximum of 20 points.

*Fourth Place:* Points equal to the number of hounds competing in the stake (or flight if the stake is split) with a maximum of 10 points.

*NBQ (Next Best Qualified):* No points awarded.

When computing points, hounds which have been Disqualified or Dismissed, during a preliminary or final course shall be counted. Hounds which have been excused, or which have received a total score of zero in the preliminary course, shall not be counted.

No hound shall receive a placement or be awarded points if it does not score at least 50 percent of the total possible combined scores. Hounds which do not receive placements under this provision will nevertheless be considered as in competition for the purpose of awarding points to hounds which do place. When an ineligible hound receives a placement, all other placements will stand.

#### Section 2. Awards

All host clubs shall use the following colors for their prize ribbons or rosettes:

|                           |                  |
|---------------------------|------------------|
| First Place .....         | Blue             |
| Second Place .....        | Red              |
| Third Place .....         | Yellow           |
| Fourth Place .....        | White            |
| NBQ .....                 | Green            |
| High Scoring Single ..... | Navy and Gold    |
| Best of Breed .....       | Purple and Gold  |
| Best in Field .....       | Red, White, Blue |

Each ribbon shall bear at least the following information: (a) club name or initials, (b) ASFA or American Sighthound Field Association spelled out, and (c) placement. Ideally, the ribbons or rosettes should be at least two (2) inches wide and approximately eight (8) inches long.

If ribbons or rosettes are awarded at fun or practice events, they shall only be the following colors, but may be of any design or size:

|                           |             |
|---------------------------|-------------|
| First Place .....         | Rose        |
| Second Place .....        | Brown       |
| Third Place .....         | Light Green |
| Fourth Place .....        | Gray        |
| NBQ .....                 | Light Pink  |
| High Scoring Single ..... | Light Blue  |
| Best of Breed .....       | Orange      |
| Best in Field .....       | Lavender    |

#### Section 3. Titles

**Field Champion:** A permanent title of Field Champion (FCh) shall be awarded as a suffix to the registered name of any hound which has fulfilled the following championship requirements:

- Attained a number of championship points in Open stake competition, as fixed by the ASFA. That number of points is 100.

- (b) Contained in this 100 points there must be two first placements or one first placement and two second placements.

All such placements shall be with competition which shall mean defeating at least one placing hound. In other words, a hound may have more than the 100 points but not be awarded the Field Champion title until the placements have been attained.

- (c) Individuals wishing to know their hound's point standing should send the hound's registered name, registration number and a self-addressed stamped envelope to the Records Coordinator of the ASFA, and this information will be sent to them.

**Veteran Field Champion:** A permanent title of Veteran Field Champion (VFCh) shall be awarded as a suffix to the registered name of any hound which has fulfilled the following veteran championship requirements:

- (a) Attained a number of championship points in Veteran stake competition, as fixed by the ASFA. That number of points is 75.
- (b) Contained in this 75 points there must be two first placements or one first placement and two second placements. All such placements shall be with competition, which shall mean defeating at least one placing hound. In other words, a hound may have more than the 75 points but not be awarded the Veteran Field Champion title until the placements have been attained.

**Lure Courser of Merit:** The ASFA shall recognize and make appropriate awards to those hounds who have attained the ASFA Field Championship, and who, after receiving the championship, continue to compete and receive four first placements with competition and 300 more points, which must be in the ASFA Field Champion stake. Hounds who shall have attained said number of placements and points shall be known as Lure Courser of Merit (LCM).

When a hound completes the LCM title it may continue to compete for additional titles. After receiving an additional four (4) first placements with competition and an additional 300 points, the title of LCM II shall be awarded. This process will be indefinitely repeatable for LCM III, IV, and so on.

The accumulation of placements and points for this title shall be retroactive.

**Veteran Lure Courser of Merit:** The ASFA shall recognize and make appropriate awards to those hounds who have attained the ASFA Veteran Field Championship, and who, after receiving the championship, continue to compete and receive four first placements with competition and 200 more points, which must be in the ASFA Veteran stake. Hounds who shall have attained said number of placements and points shall be known as Veteran Lure Courser of Merit (VLCM).

When a hound completes the VLCM title it may continue to compete for additional titles in the Veteran stake. After receiving an additional four first placements with competition and an additional 200 points, the title of VLCM II shall be awarded. This process will be indefinitely repeatable for VLCM III, IV, and so on.

**Title of Coursing Proficiency (TCP):** A permanent Title of Coursing Proficiency (TCP) shall be awarded as a suffix to the registered name of any hound that has fulfilled the following proficiency requirements:

- (a) Attained a number of proficiency points in Singles stake competition, as fixed by the ASFA. The number of proficiency points is 100.
- (b) Contained in this number of proficiency points must be two first placements or one first placement and two second placements. All such placements shall be awarded against competition, that is to say, wherein at least one placing hound is defeated. Consequently, a hound may have attained all the necessary proficiency points but not awarded the Title of Coursing Proficiency until the placements have been attained.

**Title of Coursing Proficiency Excellent (CPX):** The ASFA shall recognize and make appropriate awards to those hounds that have attained the ASFA Title of Coursing Proficiency and that, after receiving this title, continue to compete in the Singles stake to receive four first placements with competition and 300 proficiency points. A hound attaining these requirements shall be awarded as a suffix to the registered name the Title of Coursing Proficiency Excellent (CPX).

When a hound completes the CPX title, it may continue to compete for additional titles. After receiving an additional four first placements with competition and 300 proficiency points in the Singles stake, the title of CPX II shall be awarded. This process will be repeated indefinitely for the CPX III, CPX IV, CPX V, and so on.

**Best in International Invitational:** The ASFA shall recognize and make appropriate awards to those hounds who have been awarded the Best in International Invitational, when said award is given at the ASFA International Invitational. The honored hound may then use the prefix title BII when listing the titles with the hound's registered name. This title will be included in the titles listed in the ASFA Records, as well as the Top 20 and other listings of the hound's achievements. This title may be included retroactively.

**Gillette Stake Winner:** The ASFA shall recognize and make appropriate awards to those hounds who have been winners of the Gillette Stake offered at the ASFA International Invitational. The honored hound may then use the prefix title GSW when listing the titles with the hound's registered name. This title will be included in the titles listed in the ASFA Records, as well as the Top 20 and other listings of the hound's achievements. This title may be included retroactively.



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## Chapter VIII

### DISQUALIFICATION, DISMISSAL, and REINSTATEMENT OF HOUNDS

**Section 1.** Hounds shall be dismissed from the field by a judge, for the day, for interfering (aggressively or playfully) with the course of another hound. (Growling and/or barking, in and of itself, does not constitute grounds for dismissal.)

**Section 2.** Hounds shall be disqualified by the judge, or by agreement of both judges where two are used, for the following reason: fighting - the aggressor in fighting in the field. In the event that only one of two judges disqualifies a hound, this disqualification constitutes a dismissal. Hounds disqualified by any other lure coursing organization shall be considered disqualified by the ASFA.

**Section 3.** A hound dismissed or disqualified in a runoff, Best of Breed or Best in Field run shall not lose prior points or placements earned that day. A dismissal or disqualification in a runoff and/or Best of Breed run shall count on the hound's record in accordance with Chapter VIII, "Disqualification, Dismissal and Reinstatement of Hounds."

**Section 4.** A hound's privilege to compete will be withdrawn upon either a disqualification or two (2) dismissals within six (6) lure field trials. The Records Coordinator of the ASFA must inform, in writing, the individual or individuals whose hound was disqualified, and cite the reason given for the hound's disqualification. (See Chapter III, Section 16.) A hound's privilege to compete will be withdrawn immediately upon such withdrawal by another field trial sanctioning organization whose disbarments are recognized by the ASFA.

**Section 5.** When a hound is dismissed at a trial, the dismissal will be expunged after the hound completes five (5) additional trials with qualifying scores, against competition, in at least the preliminary course and is not excused, dismissed or disqualified at the trial. If a hound is entered in a trial which is to count toward working off a dismissal, the fact that the hound is working off a dismissal must be indicated on the entry form. A second dismissal, or a disqualification, within six trials, disqualifies the hound. A trial at which a hound is excused does not count toward the hound's five clean trials.

**Section 6.** A hound whose privilege to compete was withdrawn based on such withdrawal by another field trial sanctioning organization may regain ASFA eligibility either by reinstatement by the other organization, or by following the provisions for reinstatement under the ASFA rules, as listed below.

**Section 7.** The privilege to compete may be reinstated by the Board of Directors upon completion of:

- (a) a minimum of a calendar month of retraining, and
- (b) certification in writing, at least 30 days after the disqualification or second dismissal, by two (2) regularly licensed judges for the breed being reinstated, stating the hound is running cleanly with two (2) other hounds of the same breed (preferably not kennelmates), and
- (c) a letter to the Board of Directors from the owner of the hound applying for reinstatement, with a brief explanation of how the hound was retrained, and
- (d) a decision by the Board to reinstate said privilege.

**Section 8.** A second reinstatement of the privilege to compete may only be accomplished by an explicit vote of the Board of Directors. Such decision may not be delegated. No hound may be reinstated more than twice.

## Chapter IX

### PROTESTING THE LURE FIELD TRIAL

Any member of a club sanctioned to hold a lure field trial, or any participant in the lure field trial, or any individual belonging to a club sanctioned by the ASFA, may lodge a "protest of proceedings" should he/she desire to do so. The following procedure must be followed:

**Section 1.** A written statement lodging the protest and explicitly describing the infringement or non-regular procedure or ruling, accompanied by a ten dollar (\$10.00) protest filing fee (when paying by check, the check should be made out to ASFA) is given to the Field Trial Chairman during the trial hours. Since according to Ch. III, Sec. 22, only the Board of Directors of the ASFA may reverse, change or modify a judge's decision, if the protest regards a judge's decision, the field committee shall not rule on the protest, but rather shall forward the protest and fees, plus any comments the committee is able to make on the substance of the protest, directly to the ASFA Corresponding Secretary. Otherwise, the field committee must make a ruling in writing as soon as possible during trial hours on that day, a copy of which shall be given, on that day, to the protestor. All monies, copies of the protest and copies of the field committee rulings must be received by the ASFA Corresponding Secretary within fourteen (14) days of the trial or be postmarked within ten (10) days of the trial, except protests upheld by the field committee are cause for reimbursement of the \$10 fee to the protestor and no monies shall be forwarded to the Corresponding Secretary.

**Section 2.** If an appeal of the decision of the field committee is desired, an additional letter from the protestor must be received by the ASFA Corresponding Secretary within fourteen (14) days or be postmarked within ten (10) days of the trial.

**Section 3.** The ASFA Corresponding Secretary will convey the protest situation to the Board of Directors of the ASFA who shall rule on upholding or negating the protest.

**Section 4.** Protests upheld may void all points awarded at a lure field trial or may result in other action deemed appropriate by the Board of Directors.

- (a) Protests upheld are cause for reimbursement of the \$10.00 filing fee to the protesting individual.
- (b) Protests not upheld cause forfeit of the \$10.00 filing fee to the treasury of the ASFA.

**Section 5.** In all cases, the individual protesting is informed of the ruling on the protest appeal within 30 days subsequent to the ensuing Board of Directors meeting.

**Section 6.** When a protest voids points awarded, the ASFA Corresponding Secretary informs the Records Coordinator and he/she notifies all participants who had received points that they are voided for that lure field trial.

**Section 7.** In situations where the requirements for filing a protest cannot be met, statements of irregularity alleging an infringement of an ASFA rule by an individual or Club may also be sent to the ASFA Corresponding Secretary at any time, but preferably as soon after the alleged infringement as is possible. However, the Board will take no punitive action based on a statement of irregularity with regard to anything that took place prior to the date of the Board review.

## Chapter X

### BREED DISQUALIFICATIONS

The ASFA will accept and abide by all AKC breed standards and disqualifications for the ASFA-recognized sighthound breeds. A list of breed disqualifications is included in the appendix of this rulebook.

## Chapter XI

### LICENSING OF JUDGES

**Section 1.** For the provisions of this chapter only, the following terms shall be defined as follows:

*Applicant:* a person seeking change from previous status.

*Apprentice:* a person seeking a provisional license to judge; has no status as a judge at trials at this time.

*Chair:* the ASFA chair of the subcommittee on Judges Licensing.

*Judge (also, regular licensed, licensed judge):* a person who is fully licensed for a breed with no restrictions. At any time the word provisional or apprentice does not precede the word judge, it shall mean an individual who is licensed without restriction for that breed.

*Provisional (also, provisionally licensed, provisional judge):* a person who may judge sanctioned lure field trials, with restrictions, as noted in this chapter.

*Publication:* an applicant's name shall be published on the ASFA website or any other method of publication as approved by the Board of Directors.

*Trial:* an ASFA sanctioned lure field trial at which ASFA points are awarded to appropriate hounds (i.e., not a fun trial).

#### **Section 2.** General Requirements

- (a) All of the following requirements must be met either prior to, or within 30 days following the first apprentice judging assignment that is to be counted toward the pre-licensing requirements of Section 3, below. When these initial requirements are met, the Judges Licensing Chair will publish the applicant's name on the ASFA website or any other method of publication as approved by the Board of Directors, as may be appropriate:
1. must file appropriate application for apprentice judging.
  2. must pay applicable fees.
  3. must have a general knowledge of the coursing abilities of purebred sighthound breeds recognized by the ASFA.
  4. will receive a free current copy of the ASFA's Judges Handbook.
- (b) All of the following requirements must be met before a license is granted
1. must be 18 years of age or older.
  2. must be in good standing with the American Sighthound Field Association.
  3. must have participated in lure field trials a minimum of three (3) consecutive years during which time the applicant has served at ten (10) or more field trials in some official capacity.

#### **Section 3. Pre-Licensing Requirements** (apprentice status)

- (a) Any person who seeks a provisional license to judge must, in addition to fulfilling all of the general requirements of Chapter XI, Section 2, apprentice judge a breed:
1. at a minimum of three trials, with a minimum period of 19 intervening days between the first and last trial, and
  2. under three different licensed judges.
- The applicant shall judge at least an entire breed, scoring each and every hound running in every course of that breed. All such apprentice judging must be performed within the United States. Each of five breeds must be judged this minimum number of times before an apprentice is eligible for a provisional license.
- (b) The apprentice judge's sheets shall be accumulated until the requirements have been completed, including having each licensed judge fill out and sign an apprentice judging statement as approved by the ASFA.
- (c) Prior to being granted a provisional license, the applicant must successfully complete a test provided by the ASFA, covering knowledge of the running rules. The required performance level on the test will be established by the Board.
- (d) When the above requirements have been met, the sheets, together with the completed application form, shall be sent to the Chair of Judges Licensing, to arrive within one year of the date last apprenticed. Upon receipt of this information, the chair shall verify the application, and may grant the provisional license no less than 30 days after publication of the application. The Chair of Judges Licensing shall publish a new judge's name twice on the website, and in any



other method of publication as approved by the Board of Directors, as may be appropriate at the time.

- (e) The ASFA Board of Directors may approve specific other field trial sanctioning organizations, judging at whose trials (as a licensed, or the equivalent, judge under that organization's rules) may be used in substitution for the apprenticing requirements indicated above. The Board may also indicate what class of events of such another organization shall be considered trials for the purposes of this chapter. For apprentice requirements fulfilled in this manner, rather than submitting judge's sheets and apprentice judging statements as indicated in (d) above, the applicant must submit the published results of the field trials of the other organization(s), showing the number of breeds and hounds judged. The combination of records submitted, for apprenticing at ASFA trials, and judging at other organization's trials, must meet the requirement given in paragraph (a) of judging each of five breeds at a minimum of three trials apiece. Applicants who satisfy apprentice requirements in this manner must also take and pass the ASFA judge's test before provisional status can be approved.

#### **Section 4. Provisional Status** (seeking regular license)

- (a) During the period for which a provisional license is granted, the applicant is free to accept judging assignments. (On all premium lists, announcements, flyers, and so forth, an asterisk preceding the judge's name shall denote provisional.) The provisional license encompasses all breeds, but at no time shall a person judge more than four breeds in addition to Singles stake and Limited stake, for which he is not regularly licensed at any one trial without special dispensation as stated in Section 8 of this chapter. This provision applies both to Regional Invitationals and to standard trials.
- (b) Any person seeking a regular license for a breed must judge the performance of a minimum of five hounds in one stake for three breeds:
  1. at a minimum of three trials, and
  2. under three or more different licensed judges.

The provisional judge shall, on each occasion, present the licensed judge with a form (see sample) as approved by the ASFA, which the licensed judge completes, signs and returns to the provisional judge for mailing to the Chair. All such forms for a single breed must be dated within a three-year span of time. Provisional judges must be fully licensed for at least one breed within three years from the date of their provisional license or revert to Apprentice status.

- (c) When the above requirements have been met, the provisional judge shall notify the chair in writing, listing each breed and assignment, accompanied by the forms signed by each licensed judge for each judging assignment.
- (d) The Board, upon recommendation of the chair, and in no less than 30 days after publication, shall determine, if the applicant shall be granted a license for the breed or breeds for which the license is sought.

**Section 5. Licensing for Additional Breeds.** Any judge regularly licensed in at least three breeds may seek an additional breed by meeting the following requirements; so long as those requirements are met, Singles stake shall also count as an additional breed.

- (a) Judge provisionally the breed or Singles stake for which the license is sought at no less than three trials with three different licensed judges. (Judging five hounds per stake is a requirement for the first three breeds only and does not apply to any breeds thereafter, or to Singles stake.)
- (b) When the requirements of Section 5(a) have been met, notify the chair, in writing, that a license for one or more breeds is being sought, listing breed and assignment.
- (c) The Board, upon recommendation of the chair, and in no less than 30 days after the applicant's name has been published, shall determine whether the applicant shall be granted a license to judge the breed(s) for which the license is sought.

**Section 6.** No person shall accept a fee for judging, but may accept reimbursement from the host club to defray expenses.

#### **Section 7.**



- (a) Application and/or renewal fees, if any, for a license shall be set by the Board. Renewals, if any, shall be payable on or before the 1st of May of each year. This fee may, at the discretion of the Board, be changed from time-to-time; under no circumstances shall it be refundable.
- (b) If the ASFA records indicate that a person has not judged at a trial in the preceding two years, the license shall lapse and the judge shall lose all previous status. Except that, if a licensed judge shall be stationed outside of the United States by a branch of the U.S. Military, and such service makes it impossible for him or her to judge ASFA trials, the time spent out of the U.S. shall not be counted as part of the two year inactive period. Additionally, if there are extenuating circumstances such as, for example, serious illness on the part of the judge or his or her family, making it impossible for him or her to judge ASFA trials during the two year inactive period, the judge may apply during the period of inactivity to the Chair of Judges Licensing for a suspension of some or all of the two year period. The Chair of Judges Licensing may recommend to the Executive Committee of the ASFA Board of Directors that some or all of that two year time period not be counted as part of the two year inactive period. The final decision as to whether some or all of that period of time be waived shall be made by the Executive Committee of the ASFA. In either case, the Board of Directors of the ASFA shall be notified of such action promptly.
- (c) A judge whose license has lapsed for a period of 12 months or more may be reinstated upon request and payment of the application fee, if any. If the license was provisional prior to lapse, the judge must apprentice under a licensed judge at least once prior to reinstatement and all work toward a full license must be repeated. If the license was a regular license for a breed(s), the status will revert to provisional upon reinstatement and the judge will be required to repeat all requirements for a regular license including taking the judge's test.

**Section 8.** In each case where a provisional or licensed judge is to judge more than four breeds provisionally at one trial, the respective Regional Director must write a letter of approval to the Scheduling Committee Chair in advance of, or together with, the sample premium list. There will be no exception without such written dispensation.

**Section 9.** Two provisional judges may be scheduled to judge a breed, however, the assignment shall not count toward fulfilling the licensing requirements of either judge.

**Section 10.** Provisional judges may judge Limited stake; however, the assignments shall not count toward fulfilling their licensing requirements.

**Section 11.** Upon receipt of a written request from a judge licensed for eight breeds, the Chair shall grant a license for all breeds. The judge will be licensed for all breeds in no less than 30 days after publication

**Section 12.**

- (a) In accordance with the procedures set forth herein, the Board of Directors may revoke or suspend a Judge's license for cause in which his performance or lack of performance has substantially compromised his effectiveness as a judge.
- (b) Reports of alleged misconduct by a judge should be in writing and sent to the ASFA Corresponding Secretary. Should the Board of Directors decide on their own initiative to proceed against a judge for misconduct, the basis for such alleged misconduct shall be reduced to writing. These written statements, upon receipt or creation by the Board, shall promptly be sent by registered mail to the affected judge.
- (c) The affected judge shall be afforded 30 days from receipt of any such written statement to respond in writing to the allegations and submit any other materials he believes would support the Board taking no action to revoke or suspend his license.

## Chapter XII

### FIELD REPRESENTATIVES

The Board of Directors shall be empowered to appoint, from time- to-time, field representatives who shall be charged with certain responsibilities and obligations, and who shall report directly to the Board or its designated committee. However, no field representative shall evaluate or report upon any field trial at which he/she is a judge or member of the field committee.

## Chapter XIII

### LURE FIELD TRIAL GLOSSARY OF TERMS

**AKC:** American Kennel Club

**ASFA:** American Sighthound Field Association

**Blanket:** A colorful cloth, without visible ornamentation, worn by the hounds during a course. The colors are bright yellow, bright pink and bright blue.

**Course:** Consists of one, two or three hounds pursuing a lure of either mechanical or electrical drive over a selected course pattern. The course begins after the handler's(s') affirmative response to "are you ready?" and ends when all hounds in the course are under the handler's(s') physical restraint.

**Course delay:** A course delay shall include delays caused by hounds whose handlers delay the start of the course, hounds that break away from and avoid their handlers prior to the request "Are you ready?" and hounds that avoid their handlers after the command "retrieve your hounds."

**Day of trial entry:** A completed official ASFA entry form with payment received by the Field Trial Secretary by the designated closing time on the day of the trial.

**Decision:** Any official disposition of a hound by a judge other than a score; e.g., an excusal, dismissal or disqualification.

**Draw:** A random drawing determining the order in which the hounds will run.

**Early entry:** A completed official ASFA entry form with payment received by the Field Trial Secretary by the closing date and time designated for early entry on the entry form. The closing date for early entries may be any date before the date of the trial. If there is no time indicated, 12 Midnight will be assumed.

**Entry:** A completed official ASFA entry form with payment.

**Flight:** When an entry in any regular stake reaches 20 or more hounds, the host club will split the stake into a number of flights (or classes). Championship points and placements are allocated as in a regular stake.

**Handle:** To take a hound to a lure field trial as the owner's representative.

**Host club:** The sanctioned club responsible for conducting the lure field trial.

**Hound Certification:** Certification by a judge that the hound can complete a course without interruption and not interfere with another hound. The judge must be regularly licensed in at least one breed to judge a certification run. Required of dogs entered in the Open or Limited Stake for the first time, and for dogs entered in the Veteran stake who have not previously competed in the Open stake, and who are not eligible for waivers [see Ch V Sec 5(a)]

**Late entry:** An entry made after the latest closing time and date. These are not allowable.

**Limited stake:** Hounds run in braces or trios, in separate stakes for each breed, for exhibition only. Only hounds on the current ASFA-approved Limited stake list are eligible. No ASFA points or placements toward FCH or LCM awarded. Not eligible for BIF.

**No course:** Any course that a judge determines to be unjudgable.

**Non-regular stakes:** Consists of Bench, Breeder and Kennel stakes within each individual breed or Singles stake. No points are awarded.

**Ownership:** For the purpose of these regulations, ownership and co-ownership are equivalent.

**Pre-slip:** When a hound is slipped before the signal is given by the huntmaster.

**Qualifying score:** 50 percent of the total possible combined scores from the preliminary and final courses.

**Regular stake:** Consists of Open, Field Champion, and Veteran competitions within each individual breed. Titles or championship points are awarded to hounds competing in these classes.

**Run-off:** A competition to determine a final placement.

**Singles stake:** Hounds run alone. Hounds with breed disqualifications or who have been Dismissed or Disqualified from other stakes are eligible. No ASFA points or placements toward FCH or LCM awarded. Not eligible for BIF.

**Score:** A numerical figure given by a judge to a hound in competition.

**Scoring criteria:** The categories listed below are used by judges in determining a hound's overall score.

1. Enthusiasm - the hound's overall interest in coursing the lure.
2. Follow - the relationship between the running of the hound and the movement of the lure.
3. Speed - the hound's overall speed and acceleration in coursing the lure.
4. Agility - nimbleness; the ability to move quickly and easily, negotiating the terrain and turns and recovering from falls.
5. Endurance - the physical stamina of the hound.

**Slip lead:** A slip lead is a simplified or quick-release mechanized slip which will give almost instantaneous freedom to the hound which is to be released when the tally- ho signal is called by the huntmaster. Recommended slips are those consisting of a leather or webbed strap with a wide collar, and double or single metal rings.

**Stake:** Composed of a number of courses where hounds compete against one another for championship points.

**Trial hours:** Shall begin at the time stated in the premium list for that trial and shall conclude one hour after the last scored course of the day.

**NOTE:** For the purpose of these regulations, words used in the masculine gender include the feminine and the feminine the masculine, and the singular the plural and the plural the singular.



**Appendix**  
**GENERAL INFORMATION ON**  
**ASFA POLICIES AND PROCEDURES**  
**Breed Disqualifications**

**Chart Polski** – (FCI) Any dog showing clear signals of physical abnormalities or behavior must be disqualified.

**Cirneco dell'Etna** – (US) Eyes - Blue eye, an eye with a whitish iris or wall eyes; Ears - Totally hanging or bat ears; Color - Color of coat shall not be black, liver, brown, brindle or lacking of color; black anywhere on body, i.e. nails or mucous membranes; Size - Height not within tolerance, dogs 17 ½ to 20 ½, bitches 16 to 19 ½ inches.; Bite - Overshot or undershot

**Galgo Español** – (UKC) Unilateral or bilateral cryptorchid; viciousness or extreme shyness; albinism; distinctly overshot or undershot.

**Ibizan Hound** – (US) Any color other than white or red.

**Italian Greyhound** – (US) Dogs with brindle markings; dogs with tan markings normally found on black and tan dogs of other breeds.

**Magyar Agar** – (FCI) Any dog clearly showing physical or behavioral abnormalities shall be disqualified.

**Peruvian Inca Orchid** – (US) Albino.

**Pharaoh Hound** – (US) A solid white spot on the back of the neck, shoulder, or any part of the back or sides of the dog

**Portuguese Podengo** (all three varieties and both coat types) - (US) Eyes of two different colors; bent or lopped ears; undershot or overshot bite; brindle; black and tan; tricolor or totally white colors; aggression or overly shy behavior.

**Rhodesian Ridgeback** – (US) ridgelessness

**Scottish Deerhound** – (US) A white blaze on the head or a white collar-shaped marking on the neck

**Sloughi** (UKC) - Unilateral or bilateral cryptorchid; viciousness or extreme shyness; overshot or undershot; ears erect or with tip drooping forward, or small and folding backwards in a "rose ear"; coat too long and feathering on the tail and/or legs; color not in accordance with the standard; extensive white markings such as particolor, white socks, white blaze; albinism.

**Whippet** – (US) Blue or wall eyes; an undershot bite; an overshot bite one-quarter inch or more; size: dogs 19 to 22 inches, bitches 18 to 21 inches, measured across the shoulders at the highest point - more than one-half inch above or below the stated height limits is not permitted; any coat type other than short, close, smooth and firm in texture

**NOTE:** There are no disqualifications for the other sighthound breeds.

### **Revising the Running Rules**

The procedure for revising the Running Rules and Field Procedures for Lure Field Trials of the American Sighthound Field Association is given here. This has been adopted as a Special Rule of Order of the ASFA. As such, it can be amended only by a two-thirds majority vote of a Convention of Delegates, to which prior notice has been given of the proposed amendment. Its provisions can, however, be suspended during a Convention of Delegates by approval of a motion to suspend the rules, requiring a two-thirds majority vote. (For discussion on the status of such a special rule, see the current edition of Robert's Rules of Order, Newly Revised.)

**Section 1.** Any member club may propose a rules change by submitting a detailed copy of the change to its Regional Director via its club delegate. (Such a proposed change is hereinafter called a proposal.)

**Section 2.** Sometime within each calendar year any Regional Director who has received rules change proposals in accordance with Section 1 shall call a regional rules conference to consider such proposals. A regional rules conference may be conducted by mail.

**Section 3.**

- (a) A proposal which is passed by a regional rules conference which has a majority of the clubs in the region represented is then submitted by the Regional Director within 30 days of the meeting to the ASFA Rules Evaluation Committee. The Regional Director must also submit the proposal for posting to the ASFA website and any other method of publication as approved by the Board of Directors within 30 days of the meeting with a notice that this proposal has been generated by the region and submitted to the Rules Evaluation Committee for consideration. At the same time, a copy of the proposal shall also be sent to each club delegate in the region with a notice that it has been submitted to the Rules Evaluation Committee and to the ASFA website, and any other method of publication as approved by the Board of Directors.
- (b) Proposals submitted to the Rules Evaluation Committee and to the ASFA website, and any other method of publication as approved by the Board of Directors must be accompanied by appropriate explanatory material (i.e., "reason" for proposing the rule change and the "effect" of the rule change, if passed).
- (c) The Board of Directors may propose a rule change by submitting a detailed copy of the change to the Rules Evaluation Committee via the chair of that committee.

**Section 4.** The Rules Evaluation Committee shall consist of three individuals appointed by the Board of Directors. The chair of this committee shall be selected by the Board of Directors. The Rules Evaluation Committee may hold a meeting in conjunction with any Board of Directors meeting or may conduct meetings by mail whenever submitted proposals are outstanding.

**Section 5.** The Rules Evaluation Committee can discuss and/or amend a rule proposal. The committee shall edit all proposals for grammar and agreement with context of the ASFA rulebook. The committee shall investigate any possible contradictions with rules (other than the specific rule being considered for alteration) and shall report these contradictions (if any) with the final version of the proposal. The committee may suggest appropriate options to the proposal. The committee may generate proposals in response to issues raised by Regional Directors or the ASFA Board of Directors. The committee may not reject a properly submitted proposal, but shall have the obligation to recommend action on the proposal to the ASFA Convention of Delegates (see Sections 7 and 8).

**Section 6.** Proposals passed by the Rules Evaluation Committee as outlined previously shall be submitted to the ASFA website, and any other method of publication as approved by the Board of Directors for publication with all appropriate explanatory material. Such proposals shall be published with a statement that this final version of the proposal will be submitted to the next Annual Convention of Delegates for a vote.

**Section 7.** Proposals passed by the Rules Evaluation Committee and posted on the ASFA website, and any other method of publication as approved by the Board of Directors as outlined previously, shall be submitted to the next Annual Convention of Delegates for a vote. Such proposals shall be circulated, with a notice that these proposals will be on the convention agenda, to registered convention delegates, at least 30 days prior to the convention.

**Section 8.** Only rule change proposals that have followed this procedure will be discussed at the Annual Convention of Delegates. Minor word changes which do not (in the opinion of a majority of REC members present) substantively change the intent of the rule change proposal shall be the only modifications permitted.

**Section 9.** A proposal that has received a favorable vote at the Annual Convention of Delegates shall be considered a change to the Running Rules and Field Procedures for Lure Field Trials. Such

proposals shall be posted on the ASFA website, and any other method of publication as approved by the Board of Directors and shall go into effect January 1 following ratification.

**Section 10.** Approval of a proposal by the Annual Convention of Delegates shall not necessarily imply that a new edition of the rulebook be published. The Board of Directors will determine when a new version of the rulebook is needed.





**American Sighthound Field Association, Inc.**  
**CONSTITUTION and BY-LAWS**

**Article I**

**NAME and OBJECTIVES**

**Section 1.** The name of the Association shall be the American Sighthound Field Association (ASFA).

**Section 2.** The objectives of the Association shall be:

- (a) to promote and further the advancement of purebred sighthounds and to do all possible to bring their natural qualities to perfection;
- (b) to protect and advance the interests of the sighthound breeds and to encourage sportsmanlike competition at purebred dog activities;
- (c) to institute a system of competitive lure field trials for sighthounds which will attempt to test their historical abilities by providing, as realistically as possible, a simulation of coursing;
- (d) to issue appropriate certificates of recognition to those hounds proving their worth by competing in Association sanctioned lure field trials.
- (e) to engage in such additional activities, consistent with the expertise and interests of our clubs, which are likely to support objectives (a)-(c) through public education, fundraising or other activities deemed appropriate by the Board of Directors and approved by the Annual Convention of Delegates.

**Section 3.** The Association shall not be conducted or operated for profit and no part of any profits or remainder or residue from revenues generated by the Association shall inure to the benefit of any member club or individual.

**Article II**

**MEMBERSHIP**

**Section 1. Eligibility.** There shall be one type of membership open to all clubs or groups who subscribe to the purposes of this Association, who have been in active existence for two (2) years or longer and who have held two (2) or more successful sanctioned lure field trials during each of those years; however, no club or group which, either according to its objectives or in fact, is operated for the financial benefit of its members, shall be eligible for membership in the Association.

**Section 2. Dues.** Membership dues shall be payable on or before the first day of May of each year, and shall be accepted only when accompanied by a list of names and addresses of the current officers of the club, and of the club delegate. No member club may vote whose dues are not paid for the current year. No later than April of each year, the Membership Committee shall send each member club a statement of its dues for the ensuing year.

**Section 3. Election to Membership.** Each applicant shall apply on a form as approved by the Board of Directors and which shall provide that the applicant agrees to abide by this Constitution and By-Laws. This application shall state the name of the applicant club, names and complete addresses of its Board of Directors and current members, period of active existence and sanctioned lure field trials held. Accompanying the application the prospective member club shall submit a copy of its Constitution and By-Laws as well as any other information required by the Board of Directors of the Association.

All applications are to be filed with the Membership Chair and each application shall be considered and voted upon by the Board of Directors within ninety (90) days from the date of a completed filing. The Board of Directors shall consider such applications within the context of the policies regarding membership eligibility established by the Board and the Annual Convention of Delegates, which are in effect at the time the application is received.



Applicants for membership which have been rejected by the Board of Directors may request that their application be considered at the next Annual Convention of Delegates. In such cases the application shall be considered and voted upon immediately following the initial seating of delegates. If the applicant club is elected by a simple majority vote to membership, the convention shall then consider and seat any delegates of such club under its normal procedures.

**Section 4. Termination of Membership.** Club membership may be terminated:

- (a) by resignation. Any member club in good standing may resign from the Association upon written notice to the Membership Chair; but no member club may resign when in debt to the Association. Dues obligations are considered a debt to the Association and they become incurred on the first day of each fiscal year.
- (b) by lapsing. Any membership will be considered as lapsed and automatically terminated if such member club's dues remain unpaid after the last day of July; however, the Board of Directors may grant an additional ninety (90) days of grace to such delinquent member clubs in meritorious cases. In no case may a member club be entitled to vote whose dues are unpaid.
- (c) by inactivity. Any member club which fails to hold an ASFA sanctioned lure field trial during a period of two consecutive calendar years shall automatically revert to affiliate status. National clubs, as defined by the ASFA, are exempt from this provision.

### Article III

## AFFILIATION

**Section 1. Eligibility.** There shall be an affiliation open to all clubs or groups who subscribe to the purposes of this Association and who are eligible to apply for a sanctioned lure field trial under the provisions for the current Running Rules and Field Procedures for Lure Field Trials.

**Section 2. Dues.** Affiliation dues shall be payable on or before the first day of May each year, and shall be accepted only when accompanied by a list of names and addresses of the current officers of the club and the person designated to be the ASFA correspondent. No later than April of each year, the Membership Committee shall send each affiliated club a statement of its dues for the ensuing year.

**Section 3. Election to Affiliation.** Each applicant club for affiliation shall apply on a form as approved by the Board of Directors and which shall provide that the applicant agrees to abide by this Constitution and By-Laws. This application shall state the name of the applicant club, names and complete addresses of its Board of Directors and current members, period of active existence and a statement as to its eligibility to apply for a sanctioned lure field trial under the provision of the current Running Rules and Field Procedures for Lure Field Trials. Accompanying the application, the prospective affiliated club shall submit a copy of its constitution and by-laws and an application fee, and such additional information as may be required by the Board of Directors of the Association.

All applications are to be filed with the Membership Chair, and each application shall be considered and acted upon by the Board of Directors within ninety (90) days from the date of a completed filing. The Board of Directors shall consider such applications within the context of the policies regarding eligibility for affiliation established by the Board and the Annual Convention of Delegates, which are in effect at the time the application is received.

**Section 4. Termination of Affiliation.**

Club affiliation may be terminated:

- (a) by resignation. Any affiliated club in good standing may resign from the Association upon written notice to the Membership Chair; but no affiliated club may resign when in debt to the Association. Dues obligations are considered a debt to the Association and they become incurred on the first day of each fiscal year.
- (b) by lapsing. An affiliation will be considered as lapsed and automatically terminated if such affiliated club's dues remain unpaid after the last day of July; however, the Board of Directors may grant an additional ninety (90) days of grace to such delinquent affiliated clubs in meritorious cases.

## Article IV

### CONVENTIONS, MEETINGS, DELEGATES and VOTING

**Section 1. Club Delegates.** On or before January 1 of each year, each member, affiliate and applied club will appoint a club delegate who shall represent the member club during the ensuing year. Notice of such appointments are to be filed with the Membership Chair and shall be made on a form as approved by the Board of Directors. Names and addresses of all club delegates shall be posted on the ASFA website and maintained on a quarterly basis by the Membership Committee. A member club may change its club delegate at any time by submitting a revised notice of appointment. No individual may serve as club delegate for more than one member club. Correspondence by mail with clubs shall ordinarily be via the person named as club delegate. It is the club delegate's responsibility to disseminate this information to the club members. Clubs are free to appoint anyone in good standing with the ASFA as their convention delegates, as per Article IV, Section 2, or as special convention delegates, as per Article IV, Section 3. It shall be the responsibility of convention delegates to disseminate information from these conventions to the club. No convention or special convention delegate may cast more than one ballot on any convention issue or be listed as convention delegate for more than one member club. Convention delegates for member clubs may, however, represent as many other clubs as they wish provided they are clearly listed as a non-voting observer for those other clubs. Clubs may appoint any one (1) club member in good standing with the ASFA as their regional meeting delegate, as per Article IV, Section 7, or as special regional meeting delegate, as per Article IV, Section 8. It shall be the responsibility of the regional meeting delegate to disseminate information from the regional meeting to the club. No regional meeting or special regional meeting delegate may cast more than one ballot on any regional meeting issue or be listed as regional meeting delegate for more than one member club.

**Section 2. Annual Convention of Delegates.** There shall be an Annual Convention of Delegates held in March or April of each year. The location should rotate across the country so that each section of the country will have the opportunity to host. The sections are:

West: Regions 1, 2, 3 and 10;

Central: Regions 4, 5 and 6;

East: Regions 7, 8 and 9.

This rotation will be followed if reasonably possible, but if there appears not to be support for a Convention in a particular area, as of the time the Site Selection Committee solicits proposals, then the Committee may recommend an alternate location, with the decision to be made at the upcoming Convention.

The ACoD Site Selection Committee shall, during the year prior to each ACoD, determine the section of the country that will be the site for the ACoD two years hence, and shall solicit written proposals from clubs or other groups. The solicitation process will involve the Regional Directors, working together within a section, to put together proposals. Proposals will follow guidelines as set forth by the Site Selection Committee. The goal is to provide quality locations at a reasonable cost to attendees. The Site Selection Committee shall then recommend to the Board of Directors a list of sites for ACoD consideration from the submitted proposals. The Board of Directors must select a site for the convention from the list recommended by the ACoD Site Selection Committee.

The date for the ACoD shall be selected by the Board of Directors. The date and location shall stand unless overridden by a two-thirds vote of the delegates in attendance at the ensuing Annual Convention of Delegates. Each member club shall be entitled to be represented by two (2) convention delegates, who shall be identified by the club on an appropriate form.

**Section 3. Special Convention of Club Delegates.** There shall be a Special Convention of Club Delegates called by the Corresponding Secretary upon receipt of a petition signed by the club delegates of one-third of the member clubs in good standing. The petition shall state the date (at least 45 days after the date of the petition), location and purpose of such a Special Convention of Club Delegates and no other Association business shall be transacted thereat. Written notice of such a Special Convention of Club Delegates shall be mailed by the Corresponding Secretary at

least thirty (30) days prior to the date of the Special Convention of Club Delegates. The quorum for such a meeting shall be a majority of the member clubs.

**Section 4. Submission of matters to Club Delegates during the Fiscal Year by the Board of Directors.** The Board of Directors shall have the authority to poll the club delegates. The response to any such poll is to be considered by the Board of Directors in arriving at a decision regarding such matters; but, the ultimate responsibility for the decision remains with the Board of Directors. All actions of the Board of Directors are subject to review by Annual or Special Conventions of Delegates.

**Section 5. Board of Directors Meetings.**

- (a) The Board of Directors shall meet in person at least once each fiscal year at such time and place as may be designated by the Board of Directors. Notice of each such meeting shall be given by the Corresponding Secretary at least thirty (30) days prior to the date of the meeting. The quorum for such a meeting shall be a majority of the Board of Directors.
- (b) The Board of Directors shall have the authority to conduct its affairs by mail. Questions to be voted upon submitted by the President or by one-third of the members of the Board shall be distributed to members of the Board by the Corresponding Secretary within three (3) days of receipt. Each member of the Board shall have fifteen (15) days from the date of mailing to send comments to the Corresponding Secretary. The Corresponding Secretary shall distribute such comments and a ballot to the Board members within three (3) days from the expiration of the period for comment. Each member of the Board shall then have fifteen (15) days from the date of mailing to return a marked ballot to the Corresponding Secretary. The Corresponding Secretary shall tally the ballots received and, if a majority of the members of the Board have responded, shall record the vote on the question and distribute the results to the members of the Board.
- (c) The Board of Directors shall also have the authority to conduct its affairs via electronic meetings. Meetings held in this manner shall follow the ASFA Electronic Meetings Procedures, a Board policy found in the ASFA Administrative Policies.

**Section 6. Special Board of Directors Meetings.** Special meetings of the Board of Directors may be called by the President, and shall be called by the Corresponding Secretary upon receipt of a written petition signed by at least one half of the members of the Board. The petition shall state the date (at least 45 days after the date of the petition), location and purpose of such special meeting and no other Association business shall be transacted thereat. Notice of such a meeting shall be given by the Corresponding Secretary at least thirty (30) days prior to the date of the meeting. The quorum for such a meeting shall be a majority of the Board.

**Section 7. Regional Meetings.** At least once a year, the Regional Director shall organize and preside over a Regional Meeting in his/her region. Each club delegate in the region shall be advised of the date and location and nature of the items to be discussed (if known) at least thirty (30) days prior to the scheduled Regional Meeting. The Regional Director, with agreement from a majority of clubs in his/her region, may choose to hold the Regional Meeting in an electronic format. Should a Regional Meeting be held in this manner, all Regional Meeting delegates must have available to them the technology used to host the meeting. The quorum for a Regional Meeting shall be a simple majority of the member clubs within the region.

**Section 8. Special Regional Meetings.** A Special Regional Meeting shall be called by the Corresponding Secretary upon receipt of a petition signed by club delegates of a minimum of 50% of the member clubs in the region. The petition shall state the date (at least 45 days after the date of the petition), location, and purpose of such a Special Regional Meeting. Written notice of such a Special Regional Meeting shall be mailed by the Corresponding Secretary to the club delegates in the region and the Regional Director at least thirty (30) days prior to the date of the scheduled Special Regional Meeting. The ASFA President and Corresponding Secretary, in consultation with the Board of Directors, shall choose a presiding official for a Special Regional Meeting. The quorum for such a meeting shall be a simple majority of the member clubs within the region.

**Section 9. Voting.** Each member club whose dues are current shall be entitled to one (1) vote for each convention delegate in attendance (to a maximum of two) at any Annual Convention of Delegates; and to one (1) vote by their club delegate at a Special Convention of Club Delegates. Proxy voting will not be permitted at any Convention of Delegates.

Each Director and/or Officer shall be entitled to one (1) vote at any Board meeting at which he is present. Proxy voting will not be permitted at any Board meeting.

Each member club whose dues are current shall be entitled to one (1) vote by its regional meeting delegate at each Regional Meeting or Special Regional Meeting. Proxy voting will not be permitted at any Regional Meeting or Special Regional Meeting.

## **Section 10. Definitions.**

**Club delegate:** a person designated by a member, affiliate or applied club to represent them for the ensuing year. Their names and addresses are posted on the ASFA website. All official ASFA correspondence ordinarily goes to clubs via this delegate. (It is the responsibility of these delegates to disseminate this information to the club members.) No individual may represent more than one member club.

**Convention delegate:** a person who represents a member club at an Annual or Special Convention of Delegates; need not be the club delegate. It shall be the responsibility of this convention delegate to disseminate information from the conventions to the club. No convention delegate may cast more than one ballot on any convention vote. A voting convention delegate may also represent other clubs as a non-voting observer provided a convention fee has been paid for each club represented as either a voting convention delegate or as a non-voting observer. The convention delegate need not be a member of the club they represent.

**Convention observer:** a person without voting privileges who has paid the appropriate convention fee.

**Regional Meeting delegate:** a person who represents a member club at a Regional Meeting or Special Regional Meeting; need not be the club delegate. It shall be the responsibility of this regional meeting delegate to disseminate information from the meetings to the club. No regional meeting delegate may cast more than one ballot on any regional meeting vote. The regional meeting delegate must be a member of the club they represent, and if they are not the ASFA-recognized club delegate, the regional meeting delegate must provide a letter signed by a club officer (other than a spouse, family member, or significant other) that gives the delegate the authority to represent the club.

## **Article V**

### **DIRECTORS and OFFICERS**

**Section 1. Board of Directors.** The Board of Directors shall be comprised of six (6) officers (President, First Vice President, Second Vice President, Recording Secretary, Corresponding Secretary, and Chief Financial Officer), ten (10) Regional Directors, and the Immediate Past President. The Immediate Past President will hold this position for one year following his or her term of office, and shall be a non-voting member of the Board. The six officers shall be elected for two-year terms at the Annual Convention of Delegates held during even numbered years and the ten Regional Directors shall be elected for two- year terms by the club delegates of the member clubs in the respective areas during odd numbered years as provided in Article VI and shall serve until their successors are elected. General management of the Association's affairs, within the policies set forth by the Annual or Special Convention of Delegates, shall be entrusted to the Board of Directors. The Board of Directors shall have no authority to alter provisions of the Running Rules and Field Procedures for Lure Field Trials.

**Section 2. Officers.** The Association's officers shall serve in their respective capacities both with regard to the Association and its Convention of Delegates and the Board of Directors and its meetings.



- (a) The President shall preside at all Conventions of Delegates and meetings of the Board, and shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified by this Constitution and By-Laws.
- (b) The First Vice President shall preside at all Conventions of Delegates and meetings of the Board in the absence of the President.
- (c) The Second Vice President shall preside at all Conventions of Delegates and meetings of the Board in the absence of the President and the First Vice President.
- (d) The Recording Secretary shall keep a record of all Conventions of Delegates and meetings of the Board and of all matters of which a record shall be ordered by the Board or Conventions of Delegates. He shall keep a roll of the member clubs and affiliate clubs of the Association with their addresses and carry out such other duties as are prescribed in this Constitution and By-Laws.
- (e) The Corresponding Secretary shall have charge of all correspondence and such other duties as are prescribed in this Constitution and By-Laws.
- (f) The Chief Financial Officer (CFO) shall be responsible for overseeing the financial performance of the ASFA. His responsibilities shall include, but not be limited to, fundraising, budget development, variance analysis including financial modeling, managing assets and expenditures, ensure timely audits of the ASFA financials and assist in the long range financial planning of the ASFA. As head of the Finance and Budget committee, the CFO will direct the Treasurer in his duties and will have the overall responsibility of the financial success of the ASFA. At the Annual Convention of Delegates the CFO will be responsible for a full financial report.
- (g) The performance of the duties of any of the members of the Board of Directors as provided for in this Constitution and By-Laws is the overall responsibility of the Board of Directors and such duties may be delegated as required by an affirmative vote of two-thirds of the membership of the Board of Directors.

**Section 3. Regional Directors.** The ten (10) Regional Directors shall be elected for two-year terms by the member clubs in the respective areas during the odd numbered years as provided in Article VI, and shall serve until their successors are elected. They shall represent the various regions of the country as defined below:

*Region 1.* Alaska, Idaho, Montana, Oregon, Washington

*Region 2.* California north from the southern boundary of Monterey, Kings, Tulare and Inyo counties. Nevada north of Hwy 6.

*Region 3.* Colorado, New Mexico, Utah, Wyoming

*Region 4.* Arkansas, Louisiana, Oklahoma, Texas

*Region 5.* Iowa, Kansas, Minnesota, Missouri, Nebraska, North Dakota, South Dakota

*Region 6.* Illinois, Indiana, Kentucky, Michigan, Ohio, Wisconsin

*Region 7.* Alabama, Florida, Georgia, Mississippi, North Carolina, South Carolina, Tennessee

*Region 8.* Delaware, District of Columbia, Maryland, New Jersey, Pennsylvania, Virginia, West Virginia

*Region 9.* Connecticut, Maine, Massachusetts, New Hampshire, New York, Rhode Island, Vermont, Ontario (Canada)

*Region 10.* Arizona, California south from the northern boundary of San Luis Obispo, Kern and San Bernardino counties; Hawaii, Nevada south of Hwy 6.

**Section 4. Removal.** For violation or dereliction of duty, officers and directors may be removed from service by a two-thirds majority vote of either the Membership of the Board or the delegates of an Annual Convention of Delegates. Consideration of removal must be brought forward by petition of at least five members of the Board or by petition of at least five ASFA Member Clubs. Where the petition is to be heard by the Board, notice of consideration of removal (accompanied by the grounds for removal) must be provided to all Board Members no less than thirty (30) days prior to the meeting at which the removal vote shall occur. Where the petition is to be heard by the delegates of an Annual Convention of Delegates, notice of consideration of removal (accompanied by the grounds

for removal) must be provided to all club delegates, not convention delegates, no less than thirty (30) days prior to the convention at which the removal vote shall occur.

**Section 5. Vacancies.** Any vacancies occurring among the officers during the year shall be filled until the next Annual Convention of Delegates by an affirmative vote of a majority of the then members of the Board, except that a vacancy in the office of President shall be automatically filled by the First Vice President and the resulting vacancy in the office of First Vice President shall be automatically filled by the Second Vice President. Any vacancies occurring among the Regional Directors shall be filled by a majority of the votes by the member club delegates representing the respective region.

## Article VI

### THE ASSOCIATION YEAR, NOMINATIONS, and ELECTIONS

**Section 1. Association Year.** The Association's fiscal year shall begin on the first day of January and end on the last day of December.

**Section 2. Officer Nominations.**

- (a) The Board of Directors shall appoint a Nominating Committee at the time of each Annual Convention of Delegates held in an odd numbered year. The committee shall include one (1) member of the Board of Directors and two (2) representatives from member clubs. The committee shall submit a list of nominees for officers to the ASFA website and the Corresponding Secretary 150 days prior to the next Annual Convention of Delegates to be posted on the ASFA website, published in the ASFA Communiqué and sent to each member club delegate. Each member club shall have forty-five (45) days following such publication to submit additional nominees for officers which shall be circulated to each member club and to the ASFA website. Such nominations must be agreed to by the nominee and carry the endorsement of the nominating member club, written copies of both of which shall be submitted to the Corresponding Secretary.
- (b) Candidates for office may also be nominated from the floor at the Annual Convention of Delegates. At the time of the election each candidate for office must be a convention delegate in attendance at such Annual Convention of Delegates.
- (c) Nomination and election for each office shall be held in the order of the offices in Article V. Delegates may be nominated for more than one (1) office but may be elected to only one (1). No delegate may be nominated for an office who has been elected to that office in each of the preceding two (2) terms; nor may any delegate be nominated or accept a nomination who has, within the preceding year, accepted a fee, over and above expenses, for handling a hound at a sanctioned lure field trial, or for performing or assisting in the performance of the duties of the officials of a sanctioned lure field trial.
- (d) No further nominations for an office will be accepted once balloting for that office has begun.

**Section 3. Officer Elections.** Officer elections shall take place in accordance with Article V by secret, written ballot at the Annual Convention of Delegates. The nominated candidate receiving a majority of the votes cast for each position shall be declared elected. If no candidate receives a majority of the votes cast, only the two candidates (more only if required by a tie) receiving the highest number of votes will be included on the re-ballot and an immediate recasting of votes shall occur. This process shall continue until the election is resolved or, in the event that two consecutive ballots produce neither an elected official nor any elimination of candidates, the remaining candidates shall draw lots to determine who shall be elected to the office. Officers elected shall take office immediately upon conclusion of the Annual Convention of Delegates and each retiring officer shall turn over to his successor in office all properties and records relating to that office within thirty (30) days after the Annual Convention of Delegates.

**Section 4. Regional Director Nominations.** Candidates for Regional Directors shall be nominated by the club delegates from member clubs located in each respective region during the month of October of each even numbered year. The Corresponding Secretary will notify each member club



delegate of the nomination process for Regional Director for the region in which they reside. Such nominations, in either a completed nomination form or electronic message, shall be sent to the Corresponding Secretary and shall be accompanied by written or electronic message acceptance of the nominee. No person may be nominated or accept a nomination as Regional Director who has been elected to the position of Regional Director in each of the preceding two regularly-scheduled elections, or who has, within the preceding year, accepted a fee over and above expenses for handling a hound at a sanctioned lure field trial, or for performing or assisting in the performance of the duties of the officials of a sanctioned lure field trial. No club delegate may nominate more than one candidate for Regional Director. If no eligible person has been nominated by November 1st of the respective year in a Region, the President may extend the nomination period up to 30 days. If, after the extension, no nominations are received, the Board of Directors shall appoint an Interim Director for that Region, to serve until an eligible person has been nominated and elected. Such Interim Director shall take office on January 15th, and need not reside within the Region he represents. Interim Regional Directors would not affect the eligibility of any person to serve as Regional Director. Appointed Regional Directors may be currently serving as a Regional Director. The appointment shall not affect their eligibility to be nominated for the subsequent term. Every April and October, the Corresponding Secretary shall send to each member club delegate within the region of an appointed interim Regional Director, a request for nominations for Regional Director. If no nominations are received, the interim regional director will continue. If a nomination is received, the normal election process will be implemented. The newly elected director will not lose eligibility to run for a second complete term.

#### **Section 5. Regional Director Elections.**

- (a) The Corresponding Secretary shall send each member club delegate an electronic ballot including all nominees by November 15 of each even numbered year. Each member club delegate shall then have until January 1 to return a marked ballot to the Corresponding Secretary. The Corresponding Secretary shall tally the ballots received by January 8 which were e-mailed or posted on or before January 1 and record the vote. The candidate receiving a majority of the votes cast in each region shall be declared elected and take office on January 15. If no candidate receives a majority of the votes cast, only the two candidates (more only if required by a tie) receiving the highest number of votes will be included on the re-ballot. Whenever such a re-ballot is necessary, within thirty (30) days of the preceding ballot deadline the Corresponding Secretary shall send each member club delegate a new ballot containing the remaining candidates. Each member club delegate will then have thirty (30) days following the postmark date of the ballot in which to return to the Corresponding Secretary a marked ballot. This process shall continue until the election is resolved or, in the event that two consecutive ballots produce neither an elected official nor any elimination of candidates, the remaining candidates shall draw lots to determine who shall be elected to the office. The Corresponding Secretary shall then notify all candidates, member and affiliated clubs in the respective region of the election results, including the elected candidate who shall take office immediately. At the time of elections, candidates for Regional Director must reside in the respective region. Only club delegates from member clubs in each region are eligible to vote for such Regional Director.
- (b) The drawing of lots to determine a Regional Director, if necessary, shall take place publicly within the region at a date and location determined by the President and Corresponding Secretary, who together will appoint an official to preside over the election.
- (c) If an Interim Director has been appointed under the provisions of Section 4 above, and a nomination for an eligible candidate is subsequently received by the Corresponding Secretary, the Corresponding Secretary shall then send each member club delegate a notice that a ballot will be sent on a specified date, approximately 45 days later. All eligible nominees whose nominations have been received at least seven days prior to the specified date for sending the ballot will be included on such ballot. The procedures specified in Section 5(a) above will be followed for such election, with dates modified as appropriate to the specified ballot mailing date.

## **Article VII**

### **COMMITTEES**

**Section 1. Appointments.** The Board of Directors each year shall appoint standing committees to advance the work of the Association. Such committees shall be subject to the final authority of the Board. Special committees may also be appointed by the Board or by a Convention of Delegates to perform a particular function.

**Section 2. Termination.** Any committee appointment may be terminated by an affirmative vote of a majority of the membership of the Board (if appointed by the Board), or a majority of the Delegates in attendance at a Convention of Delegates, upon written notice to the appointee. Successors to those persons whose services have been terminated may be appointed.

## **Article VIII**

### **EXPERIMENTAL PROGRAMS**

The Board of Directors may, after notification to the clubs, implement experimental programs on a trial basis, without revising the running rules. Such programs shall, whenever possible, be parallel and supplementary to established programs, and shall be reversible in any circumstances where hound records may be affected. Under no circumstances shall experimental programs be implemented in conflict with the Constitution. After one year, the results of the program must be posted on the ASFA website, published in the ASFA Communiqué and sent to each club delegate. After reporting, the subsequent ACoD must vote to approve or disapprove the establishment of a permanent program based on the experimental program. Upon ACoD approval, the experimental program shall continue until the running rules change(s) is/are approved.

If the experimental period requires substantive changes in the program, the Board of Directors may approve an additional implementation period as a trial for those changes, not to exceed a total of two years.

## **Article IX**

### **DISCIPLINE**

**Section 1.** Any club, individual or the ASFA Board of Directors may prefer charges against any individual or club for alleged misconduct prejudicial to the best interests of the ASFA or any and all breeds of sighthounds. Written charges with specifications must be filed with the Corresponding Secretary together with a deposit of \$25 which shall be forfeited if such charges are not sustained by the Board following a hearing. The Corresponding Secretary and the President, in consultation with the Board, will then appoint an Investigating Committee consisting of the Corresponding Secretary (unless he or she is disqualified by conflict of interest) and two other Board members (three in the case of the Corresponding Secretary being disqualified) who shall first review the charges and the evidence available for them. After considering all available evidence, the Investigating Committee shall consider whether the Board should entertain jurisdiction in the matter. If the Investigating Committee decides that there is sufficient evidence of an offense that would constitute alleged misconduct prejudicial to the best interests of the ASFA or any and all breeds of sighthounds, the Board shall fix a date of a hearing at the next regular Board meeting not less than six (6) weeks thereafter. The Corresponding Secretary shall promptly send one (1) copy of the charges to the accused by registered mail together with a notice of the hearing and an assurance that the defendant club or individual may personally appear in his own defense and bring witnesses if they (he/she) wish(es).

**Section 2.** Should the charges be sustained after hearing all the evidence and testimony presented by complainant and defendant, the Board may, by a two-thirds majority vote of those present, suspend the defendant from all privileges of the ASFA for a finite period of time following the date of

the hearing. In such case the suspension shall not restrict the defendant's right to appear before the ensuing Annual Convention of Delegates. Immediately after the Board has reached a decision, its findings shall be put in written form and filed with the Recording Secretary. The Corresponding Secretary in turn shall notify each of the parties of the Board's decision and penalty, if any.

**Section 3.** The suspended club or individual shall have the right to appear before the next Annual Convention of Delegates to protest the terms of the suspension; and while no evidence shall be heard at the convention, the convention may, by a majority vote, modify the terms of the suspension and may specify conditions and a date for the ultimate reinstatement of the suspended party back into full privileges with the ASFA.

**Section 4.**

- (a) Host clubs that fail to meet and comply with the Running Rules and Field Procedures for Lure Field Trials are subject to suspension of any or all privileges, or to a fine, as may be deemed appropriate by the Board of Directors. Any fine imposed may be appealed to the Board of Directors.
- (b) Individuals or clubs with outstanding debts to the ASFA are subject to suspension of any or all privileges by the Board of Directors.
- (c) Before suspension of a club or individual is imposed, the Board shall offer the club or individual an opportunity to present any defense it may have.
- (d) Under no circumstances does such suspension prohibit a club or individual from appearing before the Board and/or ensuing Annual Convention of Delegates and either body may rescind the suspension. Any suspension imposed in accordance with this section may be appealed to the next Annual Convention of Delegates according to the provisions of Section 3.

**Section 5.** Club privileges which may be suspended include, but are not limited to: eligibility to hold ASFA-sanctioned lure field trials, voting, and being represented by a voting delegate at the Convention of Delegates. Individual privileges which may be suspended include, but are not limited to: acting as a member of the Board of Directors, representing a club as club delegate, and officiating or judging at a sanctioned lure field trial. In addition, recording of points or placements that are earned by any hound owned by an individual may be suspended.

**Section 6.** A suspended club or individual that has served at least one-half of the suspension period may petition the Board to commute some or all of the remaining suspension period. Upon receipt of a commutation petition, the President will convene a committee of three Board members to investigate and make a recommendation regarding the disposition of the petition. The investigation will include a review of the initial offending conduct, the request for commutation, the manner in which the suspended club or individual has complied with the discipline, and any other pertinent information including demonstration of rehabilitation. Upon a favorable recommendation of the Committee, the Board, by a majority vote, may commute some or all of the remaining suspension period.



**Article X**

**RECOGNITION OF  
ADDITIONAL SIGHTHOUND BREEDS**

The procedure for recognizing an additional breed as eligible to enter ASFA sanctioned lure field trials is given herein, in chronological order.

**Section 1.** There are two paths for a breed to be considered by ASFA for eligibility.

Path A: Applicant organization must officially represent a breed designated as a sighthound by the national parent club, or the parent club from the country of origin. In addition, the applicant breed must also be recognized with an accredited association that maintains a registry for purebred dogs. A formal application will be sent to the Corresponding Secretary by such organization along with an application fee of \$100. If the proposal is not accepted by the Board, the application fee will be refunded.

Path B: After a petition from at least ten owners of a breed, residing in at least three ASFA Regions, along with a petition fee of \$100, is sent to the Corresponding Secretary, a Committee appointed by the ASFA Board of Directors shall review the application and determine if the breed is a sighthound. In addition, the applicant breed must also be recognized with an association that maintains a registry for purebred dogs. If the Committee determines that the breed is a sighthound, the petition will be sent to the ASFA Board of Directors with a recommendation to the Board to consider it for recognition. If the proposal is not accepted by the Board, the petition fee will be refunded.

**Section 2. Proposing an Additional Eligible Breed.** Subsequent to receipt by the ASFA Corresponding Secretary of a request for recognition from a major national breed organization or a Board appointed Committee, that breed may be proposed for Provisional status approval to the Board of Directors. A two-thirds majority vote of all Board members is required for approval. If the request for recognition is not approved, the proposal lapses. Recognition in Provisional status will be posted on the ASFA website, published in the ASFA Communiqué, and sent to each club delegate and will begin the first of the month following approval by the Board of Directors.

**Section 3. Provisional Status.** During the Provisional status period, the breed shall be eligible to be entered in ASFA-sanctioned lure field trials. Trial results for the classes shall be recorded and published in the same manner as for fully recognized breeds. However, during this period, no ASFA title or certificate shall be awarded to any member of the breed. When the breed obtains full recognition, all points and placements earned during the Provisional status period will be applied towards the current recognized ASFA titles.

**Section 4. Convention Voting for Recognizing New Breeds.** After one year of Provisional status, the member clubs may vote and after two years of Provisional status the member clubs shall vote on whether to accord the breed full recognition. If the national parent club or a board appointed committee wishes full recognition after one year, a letter requesting such status must be sent to the Corresponding Secretary by January 1st of the year following at least one full calendar year of Provisional status. After two full calendar years of Provisional status, the Board of Directors shall present the breed for full recognition, provided the breed has kept a minimum of 10 hounds actively coursing with entries totaling 30 per calendar year. Otherwise, they will be kept in the Provisional status without coming up for vote. Member club delegates present at the Annual Convention of Delegates at which a breed has come up for recognition will vote with each member club allowed one vote. However, a member club not in attendance at the ACoD may send in one absentee ballot to be received not less than two weeks before the ACoD in which a breed has come up for recognition. A two-thirds majority of clubs voting shall be required for full approval. Results of such voting shall be announced at the Annual Convention of Delegates. When a breed is fully recognized, it shall assume the same status as any previously recognized breed, and any appropriate titles and certificates, or points toward such titles and certificates, shall then be awarded to the members of the breed based on sanctioned lure field trial results from the Provisional period. If a breed does not achieve full recognition, the breed will stay within the Provisional status as long as hound and entry limits are met. Such a breed may re-apply for recognition every two years. The new fully-recognized breed will be eligible the first of the month after approval at the Annual Convention of Delegates.

**Section 5. Revocation of Recognition.** Once a breed is recognized as eligible to enter ASFA-sanctioned lure field trials, this eligibility may be revoked only if:

- (a) the Board of Directors recommends that a breed be removed from the list of eligible breeds, and
- (b) an Annual Convention of Delegates, held not less than six months later than the Board recommendation, votes by a two-thirds majority of delegates present to revoke the breed's eligibility.
- (c) In such cases, the breed will be removed from the list of eligible breeds on January 1 of the following year.

## Article XI AMENDMENTS

**Section 1.** Amendments to the Constitution and By-Laws may be proposed by the Board of Directors, by a special committee appointed by a Convention of Delegates for such purpose, or by a written petition addressed to the Corresponding Secretary signed by the club delegates of one-third of the member clubs in good standing. Amendments proposed by such petition shall be promptly considered by the Board of Directors and must be submitted with recommendations of the Board of Directors for a vote at the next Annual Convention of Delegates held at least forty-five (45) days after receipt of the petition or at a Special Convention of Club Delegates properly requested by the petitioners.

**Section 2.** The Constitution and By-Laws may be amended by a two-thirds majority vote of the delegates present and voting at such Annual Convention of Delegates or Special Convention of Club Delegates, provided the proposed amendments have been mailed to each club delegate at least thirty (30) days prior to the date of such convention.

**Section 3.** Amendments to the Constitution shall be posted on the ASFA website, published in the ASFA Communiqué and sent to each club delegate and shall go into effect the first day of August following the ratification, unless otherwise determined by the Annual Convention of Delegates that approved the amendment. In no event shall any amendment become effective sooner than 120 days following ratification.

## Article XII ORDER OF BUSINESS

**Section 1.** At Annual Conventions of Delegates of the Association, the order of business, so far as the character and nature of the meetings may permit, shall be as follows:

- (a) Roll call and seating of delegates
- (b) Minutes of the last Annual Convention of Delegates and Special Conventions of Delegates since the last Annual Convention of Delegates
- (c) Report of the President
- (d) Report of the Vice Presidents
- (e) Report of the Recording Secretary
- (f) Report of the Corresponding Secretary
- (g) Report of the Chief Financial Officer
- (h) Reports of the committees
- (i) Amendments to the Constitution and By-Laws
- (j) Amendments to the Running Rules and Field Procedures for Lure Field Trials
- (k) Unfinished business
- (l) New business
- (m) Election of Officers
- (n) Adjournment

**Section 2.** At meetings of the Board of Directors, the order of business, unless otherwise directed by majority vote of those present, shall be as follows:

- (a) Minutes of the last meeting and report of matters handled by mail
- (b) Report of the Recording Secretary
- (c) Report of the Corresponding Secretary
- (d) Report of the Chief Financial Officer
- (e) Reports of the committees
- (f) Unfinished business
- (g) New business
- (h) Adjournment



**Section 3.** Parliamentary Authority. The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern the Association in all cases to which they are applicable, but only when they are not inconsistent with this Constitution and By-Laws and any special rules of order the Association may adopt. A Parliamentarian shall be elected at each of the Association's meetings.

### **Article XIII**

#### **DUES and FEES**

All dues and fees, unless otherwise stipulated, shall be determined at and by Convention of Delegates.

### **Article XIV**

#### **DISSOLUTION**

The Association may be dissolved at any time by the written consent of not less than two-thirds of the member clubs. In the event of dissolution of the Association, whether voluntary or involuntary or by operation of law, none of the property of the Association nor any proceeds thereof nor any assets of this Association shall be distributed to any member of the Association but, after payment of the debts of the Association, its property and assets shall be given to a charitable organization for the benefit of dogs, selected by the Board of Directors.

### **APPENDIX to the CONSTITUTION and BY-LAWS**

The following items are policies established by the Board of Directors and ratified by an Annual Convention of Delegates; however, they are not part of the Constitution of the Association.

#### **Article III. AFFILIATION**

**Section 3.** Fees associated with an application for Affiliation will not be refunded if a club is denied Affiliation.

#### **Article VI. THE ASSOCIATION YEAR, ANNUAL CONVENTION of DELEGATES, NOMINATIONS**

**Section 4 (d).** A national club shall be represented in the region of residence of its club delegate.





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